

## Action Plan in response to the PPO Report into the death of Mr Andrew Evans on 28 June 2022 at HMP/YOI Lewes

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should review the local drug strategy and ensure that where mail is intercepted and is positive for illicit substances, the intended recipient is referred to the prison's Substance Misuse Services Team and record that the referral has been made.	Accepted	In June 2023, the Head of Reducing Reoffending attended the substance misuse committee meeting and raised the issue of referring the intended recipients of mail which has tested positive for illicit substances to the Substance Misuse Services Team in order to agree a process for making and recording referrals. Once the process has been agreed, a notice to staff (NTS) will be published as an interim measure before the substance misuse strategy is reviewed and updated before the end of the year.	Head of Reducing Reoffending HMPPS	December 2023
2	The Governor should continue to identify and address weaknesses in measures to prevent supply of drugs into Lewes and revise the substance misuse strategy in light of the findings.	Accepted	The prison's security department works closely with Sussex police to disrupt the supply of drugs and reduce the opportunities for conveyance into the prison. Intelligence around the supply of drugs is under continuous review and there are regular multi-disciplinary meetings where information is shared in order to monitor the supply of drugs into the prison. This includes regular safety, security and substance misuse meetings.	Head of Security and Head of Reducing Reoffending HMPPS	December 2023

			The substance misuse strategy will be reviewed this year and any relevant learning and actions will be included in the updated strategy.		
3	The Governor should ensure that staff completing roll checks satisfy themselves that prisoners are alive and well.	Accepted	<p>A notice to staff (NTS) was published in February 2023 reminding staff that they must satisfy themselves that there are no immediate concerns for a prisoner's welfare that require action when conducting roll checks. This notice will be reviewed and re-published regularly.</p> <p>Additionally, roll checks will be included as a topic for the bite size training events which take place at the prison.</p>	Head of Security HMPPS	Completed
4	The Governor should ensure that all staff understand of the importance of conducting roll checks at the prescribed times and record the time the roll check is completed in the daily diary, in line with the Local Security Strategy.	Accepted	<p>The Governor has commissioned a review of the local operating policy on roll checks to ensure that it is clear and that staff understand what is expected of them when conducting roll checks.</p> <p>Roll checks are collated in the communications room, where the times of the checks and the time the roll was reconciled are recorded in the comms diary. Wing managers conduct monthly quality assurance checks to ensure that any issues are identified and appropriate action is taken.</p>	Head of Security and Head of Residential HMPPS	October 2023
5	The Governor should inform the PPO of the outcome of the disciplinary investigation into the actions of OSG Ball on 27 June 2022.	Accepted	The investigation has been completed and the outcome has been shared with the PPO.	Deputy Governor HMPPS	Completed

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