

## Action Plan in response to the PPO Report into the death of Mr Marlin Burrows on 16/08/2022 HMP Garth

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that the key drug issues at HMP Garth are identified, that the local drugs strategy is reviewed and revised, where appropriate, to address them and that staff are aware of its contents and their responsibilities.	Accepted	The drug strategy was reviewed following receipt of this report and was subject to a further review in March 2024. The drug strategy document will continue to be monitored so that it reflects changes in local or national policy, meets the needs of prisoners, and is responsive to any emerging threats. The strategy document is available to all staff and partner agencies via the local intranet system.	Head of Drug Strategy HMPPS	Completed
2	The Head of Healthcare should ensure that healthcare staff follow a clear and robust process when they find prisoners with illicit prescription drugs, including that they record, communicate and address it appropriately.	Accepted	A policy is being written by the organisation to support Health & Justice when attending patients intoxicated from an unknown substance. This policy will incorporate record keeping and illicit prescription drugs.	H&J Lead GP/ H&J Lead Pharmacist	Ongoing
3	The Head of Healthcare should ensure that healthcare staff know how to use TOXBASE and escalate cases of concern promptly.	Accepted	The Healthcare team have received further learning on the importance of the use of TOXBASE, information posters are in all clinical areas.	Head of Healthcare/ Primary Care Manager	Completed

			Lessons learnt briefing are carried out with the healthcare team.		
4	<p>The Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <li>the welfare check sheet used for monitoring prisoners suspected to be under the influence of a substance includes timescales for review, escalation and transfer to hospital; and that</li> <li>training is provided for prison and healthcare staff on identifying when prisoners are under the influence and when and how to escalate their care.</li> </ul>	Accepted	<p>The Head of Healthcare has forwarded the HMP under the influence welfare log sheet to the Trusts governance team for oversight.</p> <p>A staff information notice is recirculated on a regular basis to inform all staff of how to manage a prisoner under the influence of unknown substance. Signs and symptoms are within this information notice.</p>	<p>Head of Nursing and Quality</p> <p>Head of Healthcare</p>	Ongoing
5	The Head of Healthcare and Greater Manchester Mental Health Services should consider what additional support can be put in place to address staffing shortages at Garth and consider how they can reasonably deliver a meaningful healthcare resource.	Accepted	GMMH are continuing to carry out recruitment days for the organisation. All vacant posts are advertised, and regular agency staff backfill shortfalls.	Head of Healthcare / Service manager	Ongoing
6	<p>The Governor and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <li>prison staff record key information about their contact with prisoners on NOMIS, the prison records database, accurately and in a timely manner; and that</li> </ul>	Accepted	Staff have been reminded that they must add a case note entry on Nomis whenever they have dealt with an incident such as a prisoner being found under the influence, and if necessary they must also submit an intelligence report.	<p>Head of Safety</p> <p>HMPPS</p>	Ongoing

	<ul style="list-style-type: none"><li>healthcare staff make contemporaneous records on SystemOne, the clinical records database, in line with the Nursing and Midwifery Council's Code.</li></ul>		<p>A notice to staff is issued every 6 months to remind staff of the requirement.</p> <p>The SystemOne clinical records are audited on a regular basis to provide assurance that all patients reviewed have contemporaneous documentation in accordance with the NMC Code.</p> <p>Monthly record keeping audits take place and staff that have not documented contemporaneous records receive supervision.</p> <p>Record keeping refresher training is completed every 6 months by the Primary Care Manager.</p>	Head of Healthcare / Primary Care Manager	
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