

Action Plan in response to the PPO Report into the death of Mr John Kelk on 30 December 2023 at HMP Wakefield

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should ensure that healthcare staff read discharge letters fully and complete any required actions promptly.	Accepted	<p>The Head of Healthcare will remind staff that hospital discharge letters are read and that any actions are completed accordingly.</p> <p>The PPG Clinical Case Review (internal learning report) will be shared with the local acute trust as it was identified that the error in referral for further investigations was missed at the point of discharge.</p> <p>The PPO report and recommendations will be discussed at the local quality assurance meeting which are minuted and these minutes shared with all healthcare staff.</p>	Head of Healthcare Practice plus group.	Completed
2	<p>The Governor should ensure that when a clinician advises that a prisoner should be sent to hospital:</p> <ul style="list-style-type: none"> the policy of referring such decisions to the duty governor is rigorously enforced and; 	Accepted	<p>A notice to staff will be issued to cover the following points when a clinician advises that a prisoner should be sent to hospital.</p> <p>All managers will be reminded of these requirements and the guidelines on referring</p>	Head of Safety HMPPS	June 2024

	<ul style="list-style-type: none">• where the advice is not followed, the reasons should be clearly documented by the duty governor.		<p>such decisions to the Duty Governor when refusing to take a prisoner to hospital.</p> <p>All Governor grades will be prompted to document all defensible decision making, especially when not following clinical advice from Healthcare colleagues.</p>		
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