

Action Plan- HMP Risley – Kevin Delahunty - 29/03/2018 - AFI

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including that:</p> <ul style="list-style-type: none"> • staff have a clear understanding of their responsibilities and the need to record relevant information about risk; • prison, healthcare and/or mental health staff work jointly to manage prisoners at risk of suicide and self-harm; and • case managers complete caremaps, setting specific and meaningful caremap actions, identifying who is responsible for them and reviewing progress at each review. 	Accepted	<p>The national Suicide and Self-Harm (SASH) training is now being delivered to staff on a monthly basis, with the aim of all staff at HMP Risley being trained by July 2019. The training is made up of six components focusing on areas of specific need and ensures that staff understand their responsibilities within the ACCT process.</p> <p>The Safer Custody Governor will liaise with the Head of Healthcare and the Mental Health Manager to ensure that all staff are able to attend the planned ACCT training events, so that they are able to make an effective contribution to this process in line with national guidelines. This training includes a section about the need to consider and record all relevant information about risk, and makes clear the importance of joint working between healthcare services and operational staff.</p> <p>The Safer Custody team will issue guidance to all case managers regarding the completion of caremaps in December 2018. The guidance will reinforce the need to set specific and meaningful caremap actions that identify who is responsible for them and remind staff that progress must be updated at each review.</p>	Head of Safer Custody and Healthcare July 2019

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2	The Governor should ensure that prisoners are unlocked during the core day and are able to engage in full-time purposeful activity.	Accepted	<p>A new intake of staff and the introduction of key workers has led to a considerable improvement in the regime, particularly prisoners' time out of cells and access to activity.</p> <p>Currently, the 840 available activity spaces are sufficient for those who seek them, however in January 2019 a new workshop will be opened which will provide an additional 24 spaces for full-time purposeful activity.</p>	Head of Reducing Reoffending January 2019
3	The Governor should ensure that staff report and record all instances of illicit drug misuse and refer prisoners promptly to appropriate prison support services.	Accepted	<p>A Governor's Order was published in October 2018 reminding staff of the process for reporting incidents of illicit drug misuse and the actions that must be taken, including prompt referral for appropriate support. This will also be reiterated via an email to all staff.</p> <p>In addition "Think 8" is being launched, which is an initiative to remind staff of the follow-up actions required for a violence incident. This is being rolled out through staff briefings, wing and area visits as well as through global emails. This includes the importance of reporting and recording all instances of drug misuse and the actions to take to refer prisoners to support.</p>	Head of Security Complete Head of Safer Custody December 2018
4	The Governor and Head of Healthcare should formalise the way that PS incidents are assessed and the handover of	Accepted	A new PS assessment template has been introduced and implemented on SystmOne which incorporates NEWS scoring. The template also includes a link to task a referral to the Substance Misuse Services (SMS) provider Change Grow Live (CGL).	Head of Healthcare Completed

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	<p>care from healthcare to prison staff including:</p> <ul style="list-style-type: none"> • The development and introduction of a PS assessment template for SystmOne, to include routine recording of National Early Warning Scores (NEWS). • The way that care and monitoring instructions are communicated to prison colleagues. • Notifying Change Grow Live (CGL) when primary healthcare staff are required to attend a PS incident. 		<p>Healthcare staff continue to monitor patients until their NEWS score is improved to between 1-4 (low risk) and the prisoner is medically stable. Only then will Healthcare hand over to prison staff. Prison staff will be instructed to report any changes / deterioration in presentation e.g. drowsiness, slurring of speech, reduced level of consciousness to Healthcare staff immediately via telephone or emergency radio.</p>	

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5	The Governor and Head of Healthcare should implement a process to ensure that healthcare staff are notified when prisoners return from hospital and that all discharge information is shared promptly to inform care planning.	Accepted	A notice to staff will be published in December 2018 reminding all staff of the actions that must be taken when a prisoner returns from outside hospital and before they are located on a residential unit, including that the Reception Nurse must be contacted via radio to assess the prisoner (as with any prisoner going through reception), and that all discharge information from the hospital must be sought and shared promptly.	Head of Safer Custody and Head of Healthcare December 2018
6	The Governor and Head of Healthcare should ensure that prison, healthcare and mental health teams share all relevant information to ensure that the prisoners identified as being at risk of suicide and self-harm are referred urgently for a mental health assessment.	Accepted	<p>A process is in place to ensure that when an ACCT is opened Healthcare and Mental Health are informed immediately, so that they can attend the first review and make a referral for an urgent mental health assessment if required. This requirement is reinforced as part of the SASH training. Outside of the ACCT process, there is a mental health referral available for completion, should staff have concerns about a prisoner's mental health.</p> <p>A daily meeting is held within the healthcare department between primary care and mental health staff to discuss those prisoners causing concern. Relevant information regarding patients identified at risk of suicide and self-harm is shared and an urgent referral for a mental health assessment made as necessary.</p>	Head of Safer Custody and Head of Healthcare Completed

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7	The Governor and Head of Healthcare should ensure that all staff are aware of PSI 03/2013 and radio a medical emergency code in an emergency situation, including in the event of a fire.	Accepted	<p>A Governor's Order reminding staff of the need to use the appropriate emergency code during a medical emergency was updated and reissued in October 2018 to all staff, and control room staff have been given the new guidance which is displayed in a prominent area.</p> <p>This information is also on prompt cards which are provided for all staff. A recent staff briefing included E.R.I.C training and this was delivered to over 150 staff.</p>	Head of Safer Custody Completed
8	The Governor should ensure that when a prisoner is taken to hospital seriously ill, their next of kin is informed without delay, are provided with comprehensive and accurate information and are kept informed of progress	Accepted	<p>In January 2019 all Governors and Custodial Managers will be provided with guidance on the actions to be taken when a seriously ill prisoner is taken to hospital, to ensure that their next of kin is informed without delay and that they are provided with comprehensive and accurate information and kept informed of progress.</p> <p>An expression of interest for additional Family Liaison Officers has been published and a number of staff have expressed interest. The successful staff will be placed on the national training course.</p>	Head of Safer Custody July 2019