



HM Prison &  
Probation Service

National  
Probation  
Service



#### PPO ACTION PLAN:

Offender Name	Daniel Short
Approved Premises	Glogan House AP
Date of Death	14/08/2019
Date of Action Plan	13/03/2020

Recommendation	Accepted / Not accepted	Response	Target date for completion and function responsible	Progress reporting
<p>The Approved Premises Manager should:</p> <ol style="list-style-type: none"> <li>ensure that staff err on the side of caution and call an ambulance immediately when a resident is found unresponsive and may have taken drugs</li> </ol>	Accepted	<ul style="list-style-type: none"> <li>A message will be communicated to all AP staff via weekly news email</li> <li>AP area managers to reiterate the need to ensure ambulances are called when a resident is found unresponsive in their management meetings.</li> <li>Staff to sign document acknowledging they have been told of this this expectation and all staff to sign to say that they have read the Safe Working Practices document which re-iterates this.</li> <li>AP Area Manager to work with AP managers in the South West Cluster to develop a drill exercise for practicing first aid responses. Proposed to combat the impact of 'panic' in similar incidents in the future.</li> </ul>	<p>14/04/2020 (Head Of PP) w/c 14/04/2020 (Area Manager)</p> <p>30/04/2020 (AP Manager)</p> <p>30/04/2020 (Area Manager)</p>	

<p>2. ensure that staff carry a mobile phone with them at all times</p> <p>3. ensure that newly appointed staff receive first aid and CPR training before they start work in the AP</p> <p>4. share this report with staff members and discuss the Ombudsman's findings with them</p>		<ul style="list-style-type: none"> <li>AP managers to ensure communication to staff that they must carry mobile phone or two-way radio at all times when they are out of the AP office.</li> <li>AP managers to spot check their staff as they leave the AP office to complete rounds of AP to ensure they are carrying required equipment.</li> <li>AP Managers to ensure that staff are enrolled onto the relevant training prior to starting their first shift at the AP.</li> <li>AP Managers to ensure that contracted staff have relevant qualifications before starting shifts with the NPS in AP's.</li> <li>Area AP manager to share the report with the APM to discuss findings</li> <li>The APM to share the findings with the two staff members this month.</li> </ul>	<p>w/c 14/04/2020 (AP Manager)</p> <p>01/09/2020 (AP Manager)</p> <p>17/04/2020 (AP Manager)</p> <p>17/04/2020 (AP Manager)</p> <p>w/c 14/04/2020 (Area Manager)</p> <p>17/04/2020 (AP Manager)</p>	
<p>The National Probation Service should review the quality and reliability of the drug testing kits available in Glogan House and provide them with effective means to test for a wide range of substances including some prescription drugs and psychoactive substances.</p>	Accepted	<p>The National Probation Service has reviewed the quality and reliability of effectively completing drug tests. This includes psychoactive substances. We are advised that testing for PS in the community will require primary legislation change, as the current statutory instrument only allows testing in the prison setting. NPS preferred method of testing supports point of care testing as it is instant and non-invasive. NPS are working with partners to test innovative and less intrusive methods. A doctor has joined the division to develop and implement a new drug strategy for Approved Premises including revised policy and review of associated legislation, drug testing regime, range of substances tested, staff training, harm minimisation and measures to reduce the supply of drugs in AP. A working group has been established with representation from across NPS, Health and Prison colleagues to work in collaboration in the development of the strategy.</p>	<p>TBC due to Covid-19 Head of NAPT</p>	

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		The drug strategy work will take until June 2020 to complete, with implementation taking up to November 2021 due to the dependency on the drug testing contract re-tender. (These dates may alter due to Covid-19)		
The Approved Premises Manager should develop a local substance misuse policy, in line with the requirements of the Approved Premises Manual. The policy should set out procedures for requesting substance misuse tests and room searches	Accepted	<ul style="list-style-type: none"> <li>• AP manager to ensure that Staff work in collaboration with the OM to test those with drug use as a known criminogenic need.</li> <li>• AP manager to ensure that staff receive guidance on testing when there is suspicion of drug use while at the AP and to liaise with OM following result.</li> <li>• AP manager to ensure that staff are aware of the process for carrying out room searches where there is suspicion of drug use. This would be done in collaboration with the OM</li> <li>• National team to complete the drug strategy work and AP lead for SWSC to ensure its implementation in local AP's</li> </ul>	<p>17/04/2020 (AP Manager)</p> <p>17/04/2020 (AP Manager)</p> <p>17/04/2020 (AP Manager)</p> <p>01/05/2020 (Head of PP)</p>	
The National Probation Service should review the position on the use of naloxone and make a decision about whether it should be made available for use by AP staff	Accepted	The National Probation Service has authorised the use of Naloxone by staff in AP and an implementation project is being taken forward – this has been a complex process and it is anticipated that the roll out of training for AP staff would begin April 2020. Due to Covid-19 this training will be delayed.	TBC due to Covid-19 Head of NAPT	
The Head of Approved Premises should ensure that a Manager attends the AP immediately when a resident dies, in line with best practice.	Accepted	Head of PP to communicate this to all staff on Tier 1 and 2 Out of Hours rota	10/04/2020 (Head of PP)	

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