

Action Plan in response to the PPO Report into the death of Mr Peter Hopkins on 12 December 2024 at HMP Doncaster

Rec No	Recommendation	Accepted /Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Head of Healthcare should review the current Local Operational Procedure: Outside Hospital Appointments and the live cancer tracker to seek assurance that they are sufficiently robust, effective and fit for purpose. An audit should then be completed within three months of the completion of the review.	Accepted	Outside Hospital appointment LOP has been reviewed and ratified. Live cancer tracker has been updated to reflect assurance checks for monitoring of hospital appointments. Audit tool devised to track effectiveness of updates made	Head of Healthcare Practice Plus Group	August 2025
2	The Head of Healthcare and Lead GP should ensure that staff are aware of and adhere to Local Operating Procedure for referral to MPCCC so that referrals are completed in timely manner and staff report significant updates with the wider team.	Accepted	MPCCC referral SOP has been reissued to staff and complex cases will be monitored to ensure compliance with the MPCCC SOP occurs	Head of Healthcare Practice Plus Group	August 2025
3	The Head of Healthcare should ensure that staff receive training in recognising and managing prisoners at risk of malnutrition.	Accepted	MUST LOP reissued to staff for use, which indicates to staff how to recognise the 6 signs of malnutrition and appropriate actions to take S1 report will be used to audit assurances against	Head of Healthcare Practice Plus Group	September 2025

			recorded BMI scores to check compliance with LOP ongoing care and treatment plan updates		
4	The Director and the Head of Healthcare should review the ERCG application process, ensuring that all staff are aware of their responsibilities and are tenacious in obtaining the information needed.	Accepted	An Early Release on Compassionate Grounds (ERCG) Local Operating Procedure (LOP) is being created jointly between the Head of the Offender Management Unit (OMU), Head of Offender Management Delivery (OMD) and Head of Healthcare. The LOP will clearly set out the roles and responsibilities of each party, including the role of the Family Liaison Officer (FLO) and will include a flow chart of timelines and multi-disciplinary meeting schedules to follow once an ERCG application has been started. The LOP will also provide guidance on communicating with prisoners' families. An accountability process will be introduced to monitor actions.	Head of OMU Serco Head of OMD HMPPS Head of Healthcare Practice Plus Group	September 2025