

Action Plan in response to the PPO Report into the death of Mr Lee Hopkinson on 17/02/2022 at HMP Manchester

Rec No	Recommendation	Accepted / Not accepted	Response Action Taken / Planned	Responsible Owner and Organisation	Target Date
1	The Governor should ensure that all information indicating violence, bullying and intimidation is fully coordinated and investigated, that apparent victims are effectively supported and protected, and that appropriate punitive measures are used to manage prisoners who display challenging behaviour.	Accepted	HMP Manchester has circulated a Notice to Staff (NTS) highlighting the importance of completing the "Unexplained / Suspicious Injury" document when it is unclear how a prisoner has sustained an injury, as well as reminding staff to consider any potential bullying concerns. Once completed, this document is sent to the Safer Custody Department, who will make enquiries to request any other relevant information from other departments that may inform why the incident occurred. They have been reminded of the importance of making these enquiries. Residential staff are responsible for providing support and discussing the contents of the document and the incident with the prisoner. The Security and Safer Custody Departments will share details of the incident as well as any other relevant information at the weekly Safety Intervention Meeting. This is to ensure that any	Head of Security, Residence and Safer Custody (HMPPS)	Completed

			actions are allocated and dealt with by the most appropriate team and that staff have a full understanding of the prisoner's issues and needs, and can support them appropriately. Copies of the documents are kept in all wing offices for staff to familiarise themselves. HMP Manchester has also issued small wallet sized reminder cards of the documentation matrix to all staff. HMP Manchester continues to remind staff that prisoners who have been violent should be referred for the Challenge Support Intervention Plan (CSIP). This allows staff to work with prisoners to challenge these behaviours and support individuals towards positive change. HMP Manchester's safer custody analyst will complete an assurance check to ensure this has been completed. Additionally, in December 2022, HMP Manchester held a full staff training event, which focused on appropriately challenging violent behaviours, CSIP, IEPs and adjudications.		
2	The Governor should ensure that staff have regular, meaningful interaction with prisoners in their care and conduct weekly wellbeing checks.	Accepted	HMP Manchester is experiencing staff shortages and, as a result, the prison is currently prioritising the delivery of key work to prisoners who are on an ACCT, TACT prisoners, those who will be released within the next three months, are self-isolating and any other vulnerable prisoners. This	Head of Residence (HMPPS)	October 2023

			group of prisoners should receive key work sessions once a week. The prison is working to deliver a key work session to all other prisoners at least once a month with a wellbeing check being conducted once a week. Once HMP Manchester is able to run a full regime, the aim is for all prisoners to have a 90-minute key work session fortnightly. The custodial manager completes a weekly quality assurance check to ensure that key work sessions are being delivered to the required standard. The Head of Residence then undertakes a monthly check to ensure all sessions for the month have been completed. Local and national training has been provided to all staff to ensure staff are aware of how to complete meaningful key work sessions. New officers joining the service have undergone apprenticeship officer training with specific modules on how to deliver key work		
3	The Governor and the Head of Healthcare should ensure that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, including that staff promptly use an emergency code to communicate the nature of an emergency effectively.	Accepted	HMP Manchester regularly publishes NTS reinforcing the importance of calling a medical emergency response code without delay. This will continue every three months for the foreseeable future. Additionally, the purpose and the importance of calling medical emergency response codes was	Head of Healthcare (Greater Manchester Mental Health NHS Foundation Trust) and Head of Safer Custody (HMPPS)	Completed

			discussed at the full staff briefing in October 2022. All staff have also been issued with medical emergency response information pocket cards explaining when to use the relevant code. The emergency response codes are also displayed on A4 stickers on the back of doors so that they are visible for all staff to read.		
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