



## **Summary of Board meeting – 02/03 May 2024**

The Board met over 2 days, with an agenda focused on the Commission's move into the operational phase.

The Board welcomed the news that the Enhanced Inquisitorial Proceedings paper had been shared with the Council of Europe. They also noted that a further hearing in the domestic proceedings regarding the Legacy Act would take place on 15 May, at which the Commission's status as an intervener would be considered.

The Board received an update from the CEO about the commencement of operations on 01 May, including an overview of the contact received from members of the public. The Board were assured that the TRIM approach was being applied for all those contacting the Commission

The Board discussed the proposed performance dashboard. Feedback was provided and it was noted that the dashboard would continue to evolve over time. The Board discussed the ongoing recruitment campaigns, procurement and the inclusion of more workforce-related data.

The Board also received an update on the planning for outstanding set up work. The transitional arrangements, the role of the Programme Board and the External Assurance Group were all discussed.

The Board noted the updated scheme of delegations, including the additional detail relating to investigative decision-making. There was also some discussion on how risk is owned by members of the Executive Team, with a further update would be provided to the Board and to the Audit and Risk Committee in June.

The CEO noted that Board objectives had initially been focused on the commencement of operations. The Board supported the suggestion that a review be

undertaken to assess the cadence of meetings, use of the Board's time and the activities it decided to undertake. The Board also discussed the outreach strategy and welcomed further detail on the phased approach.

The Board had an opportunity to reflect on their first five months. It was agreed that the Board should transition to less frequent meetings to allow for a richer feed of data and more preparation time for both the Board and Executive. It was also agreed that consideration should be given to holding Board meetings outside Belfast and including attendees from the community. The Board encouraged the Executive Team to consider how learnings from the experience of the call handling team be included in the development of communications strategies.

Looking ahead, the Board acknowledged the forthcoming transition in CEO and the importance of ensuring that key stakeholder relationships were prioritised as part of that transition.

The Board took the opportunity once again to recognise the quality of Commission staff and the importance of continuing to recognise their hard work.