

Expense Report for Charlie Taylor: August 2023

17 and

Business Expenses

Non-Mileage Expenses

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Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
17-Aug-2023	13.55 GBP	Day Subsistence - more than 5 miles	Highdown Inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55
24-Aug-2023	13.55 GBP	Day Subsistence - more than 5 miles	Huntercombe Prison inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55
31-Aug-2023	13.55 GBP	Day Subsistence - more than 5 miles	Aylesbury Prison Inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	13.55
Total						40.65

Mileage Expenses

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Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
17-Aug-2023	17-Aug-2023	General Mileage	Drove from home address to Highdown Prison for an inspection	16.2(Miles)	0.45	<input type="checkbox"/>		7.29
31-Aug-2023	31-Aug-2023	General Mileage	Drove from home address to Aylesbury prison for an inspection	76(Miles)	0.45	<input type="checkbox"/>		34.20
Total								41.49