

Expense Report for Charlie Taylor: February 2023

Date	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
08-Feb-2023	Overnight Subsistence - more than 5 miles	Birmingham inspection. Member of HMIP Unit therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts) as opposed to receipted amounts up to daily limits. Refer to Sian Goundiam	☒	☐	21.00
14-Feb-2023	Overnight Subsistence - more than 5 miles	Manston Inspection. Member of HMIP Unit, therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts) as opposed to receipted amounts up to daily limits. Refer to Sian Goundiam	☒	☐	21.00
14-Feb-2023	Other Travel - General	Travelled from Ramsgate train station to Manston inspection site due to no other transport links available.	☐	☐	10.00
15-Feb-2023	Other Travel - General	Travelled from Holiday Inn Sittingbourne The Coniston to Elmley prison for an inspection by taxi due to no other transport links available.	☐	☐	31.30
22-Feb-2023	Day Subsistence - more than 5 miles	Attended Lewes prison for a inspection for the day	☒	☐	13.55
Total					96.85