## **Expense Report for Charlie Taylor: June 2022**

## Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Merchant Name	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
09- Jun-2022	18.10 GBP	Other Travel - General	Travelled to HMP/YOI Onley to take part in an inspection with the team. Took a taxi from Rugby station to the prison, as there is no other transport.				18.10
09- Jun-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP/YOI Onley.	V			21.00
10- Jun-2022	17.00 GBP	Other Travel - General	Travelled home from the hotel following the inspection at HMP/YOI Onley. Took a taxi from the hotel to Rugby station, as there is no other transport.				17.00
16- Jun-2022	17.00 GBP	Other Travel - General	Travelled to Brook House IRC to take part in the inspection there. Took a taxi from the Gatwick airport to the IRC, as there is no other transport. Day trip.				17.00
16- Jun-2022	9.30 GBP	Day Subsistence - more than 5 miles	Travelled from home to Brook House IRC to take part in the inspection there. Returned home the same day.	V			9.30
22- Jun-2022	11.89 GBP	Other Travel - General	Drove own car from home to HMP Wandsworth. Due to lack of parking at the prison used JustPark to park locally.				11.89
						Total	94.29

## Mileage expenses

Start Date	End Date	Expense Type	Other Information	Trip Distance	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
22- Jun-2022	22- Jun-2022	General Mileage	Drove own car from home to HMP Wandsworth to take part in inspection with the team. Drove home again the same day.	12.8(Miles)	0.45			5.76
							Total	5.76