

Expense Report for Charlie Taylor: May 2022

Non-mileage expenses

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
10-May-2022	9.30 GBP	Day Subsistence - more than 5 miles	Travelled to HMP Spring Hill to take part in inspection. Returned home the same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
12-May-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Lewes.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	21.00
13-May-2022	4.25 GBP	Day Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Lewes. Travelled home following a morning in the prison.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4.25
18-May-2022	8.40 GBP	Other Travel - General	Travelled to Wolverhampton to take part in the inspection of HMP Featherstone. Taxi from Wolverhampton station to the hotel.	<input type="checkbox"/>	<input type="checkbox"/>	8.40
18-May-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Featherstone.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	21.00
19-May-2022	4.25 GBP	Day Subsistence - more than 5 miles	Stayed overnight with the team during the inspection of HMP Featherstone. Travelled home following a day in the prison.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	4.25
26-May-2022	21.20 GBP	Other Travel - General	Travelled to Westbury to take part in the inspection of HMP Erlestoke. Taxi from Westbury station to the prison. A day visit.	<input type="checkbox"/>	<input type="checkbox"/>	21.20
26-May-2022	9.30 GBP	Day Subsistence - more than 5 miles	Travelled to HMP Erlestoke to take part in inspection. Returned home the same day.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	9.30
					Total	98.70

Mileage expenses

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
10-May-2022	10-May-2022	General Mileage	Drove own car from home to HMP Spring Hill to take part in the inspection there. Drove home again the same day.	133.6(Miles)	0.45	<input type="checkbox"/>		60.12
Total								60.12