

Expense Report for Charlie Taylor: October 2022

Date	Receipt Amount	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
05-Oct-2022	21.74 GBP	Other Travel - General	Travelled to Belfast to attend inspection of Maghaberry Prison. Took a taxi from Belfast City Airport to the Clayton Hotel, Belfast as needed to be there quickly for a lunchtime meeting.	☐	☐	21.74
05-Oct-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed in Belfast during the inspection of Maghaberry Prison. Member of HMIP Unit - receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts). Please refer to Sian Goundiam if reqd.	☒	☐	21.00
06-Oct-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed in Belfast during the inspection of Maghaberry Prison. Member of HMIP Unit - receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts). Please refer to Sian Goundiam if reqd.	☒	☐	21.00
07-Oct-2022	25.00 GBP	General Public Transport Travel	Travelled home from Belfast. Had to pay for Heathrow Express as single journeys seemingly unavailable on CTM due to rail strike that week	☐	☐	25.00
11-Oct-2022	4.25 GBP	Day Subsistence - more than 5 miles	Travelled to PGA Conference at the Radison Blue East Midlands hotel to deliver a speech	☒	☐	4.25
13-Oct-2022	13.55 GBP	Day Subsistence - more than 5 miles	Travelled to Maidstone inspection for the day	☒	☐	13.55
26-Oct-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed during the inspection of Eastwood Park Prison. Member of HMIP Unit - receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts). Please refer to Sian Goundiam if reqd.	☒	☐	21.00
27-Oct-2022	21.00 GBP	Overnight Subsistence - more than 5 miles	Stayed during the inspection of Eastwood Park Prison. Member of HMIP Unit - receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts). Please refer to Sian Goundiam if reqd.	☒	☐	21.00
28-Oct-2022	35.00 GBP	Other Travel - General	Travelled by taxi from Eastwood Park prison to Bristol Parkway train station due to no other transport links available.	☐	☐	35.00
Total						223.54