

Expense Report for Charlie Taylor: June 2023

Date	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
31-May-2023	Overnight Subsistence - more than 5 miles	Norwich Inspection. Member of HMIP Unit, therefore receipts are not currently required for subsistence. Claims can be based upon period of time away (without receipts)as opposed to receipted amounts up to daily limits.refer to Sian Goundiam	☒	☐	21.00
14-Jun-2023	Overnight Subsistence - more than 5 miles	Brinsford inspection.Member of HMIP Unit therefore receipts are not currently required for subsistence.Claims can be based upon period of time away (without receipts),as opposed to receipted amounts up to daily limits refer to Sian Goundiam	☒	☐	21.00
15-Jun-2023	Overnight Subsistence - more than 5 miles	Brinsford inspection.Member of HMIP Unit therefore receipts are not currently required for subsistence.Claims can be based upon period of time away (without receipts),as opposed to receipted amounts up to daily limits refer to Sian Goundiam	☒	☐	21.00
14-Jun-2023	Other Travel - General	Travelled to Perrie Lectures	☐	☐	19.30
14-Jun-2023	Other Travel - General	Travelled from Perrie Lectures in Rugby to train station to attend an inspection the next day	☐	☐	18.40
22-Jun-2023	Day Subsistence - more than 5 miles	Attended a site visit in Rochester	☒	☐	4.25
22-Jun-2023	Other Travel - General	Travelled to Oasis Restore site in Rochester	☐	☐	9.91
Total					114.86

Mileage Expense for Charlie Taylor- June 2023

Mileage Expenses

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Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
31-May-2023	31-May-2023	General Mileage	Travelled from home address to hotel for the Norwich Inspection	101.7(Mil...	0.45	☐		45.77
01-Jun-2023	01-Jun-2023	General Mileage	Travelled from Norwich prison from an inspection to home address	111.7(Mil...	0.45	☐		50.27
Total								96.04