

## Expense report for Charlie Taylor: March 2024

Date	Expense Type	Other Information	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
05-Mar-2024	Day Subsistence - more than 5 miles	Visited Mooreland Prison and delivered a speech at Leeds university	✓		13.55
05-Mar-2024	Other Travel - General	Limited transport links therefore taxi required			8.20
06-Mar-2024	Day Subsistence - more than 5 miles	Attended Chelmsford prison to host the Thailand delegation	✓		4.25
07-Mar-2024	Overnight Subsistence - more than 5 miles	HMI Prisons claim for overnight subsistence/friends and family allowance. Limit increased to £25 with approval of the MoJ People Function with effect from 18 September 2023 – any queries please refer to Sian Goundiam (SSCL). Receipts are no	✓		25.00
15-Mar-2024	Day Subsistence - more than 5 miles	Visited Oasis Restore	✓		4.25
15-Mar-2024	Other Travel - General	Visited Oasis Restore- Secure School			8.20
15-Mar-2024	Other Travel - General	Visited Oasis Restore- Secure School			8.20
20-Mar-2024	Overnight Subsistence - more than 5 miles	HMI Prisons claim for overnight subsistence/friends and family allowance. Limit increased to £25 with approval of the MoJ People Function with effect from 18 September 2023 – any queries please refer to Sian Goundiam (SSCL). Receipts are no	✓		25.00
Total					96.65

## Mileage Expenses

...

Start Date	End Date	Expense Type	Other Information	Total Miles	Mileage Rate	Original Receipt Required	Receipt Missing	Reimbursable Amount (GBP)
14-Mar-2024	14-Mar-2024	Home To Work Mileage	Travelled to Feltham prison for an inspection	12.6(Miles)	0.65			8.19
Total								8.19