

**Action Plan-Daniel Bowkett at HMP Hewell on 08/06/2016**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor should ensure that there is an effective supply and demand reduction strategy to reduce the availability and use of illicit drugs and diverted medication.	Accepted	<p>A revised Drug Supply Reduction Strategy was published in September 2016, setting out the establishment's approach to illicit drugs and diverted medication.</p> <p>A local guidance document was also issued to staff in September 2016 to raise awareness of drones and the need to share intelligence with local enforcement agencies to disrupt drone activity. Regular bulletins about drone activity and actions taken are circulated to all staff.</p> <p>A policy that will reduce the amount of 'tradable' medication prescribed is being developed. This will be reviewed in January 2017 and monitored through monthly clinical governance meetings.</p> <p>As part of the Drug Supply Reduction Strategy there is now increased operational support around the perimeter wall of the prison, which includes the use of tactical support dogs. Overt cameras have been repositioned around the prison to improve the coverage of vulnerable areas and to develop local intelligence, and there is added police presence at vulnerable times when risk has been identified.</p> <p>The Drug Strategy report now forms an agenda item at the Security Committee, where intelligence is reviewed and specific actions agreed each month, as well as at the Violence Reduction and Safety Custody Meetings. A weekly Security Threat Assessment was introduced in September to ensure a more responsive approach to intelligence, particularly around the ingress of illicit items. This is managed by the Head of Security and Intelligence.</p>	<p>Governor</p> <p>Head of Security and Intelligence</p> <p>Head of Healthcare</p> <p>31 January 2017</p>

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2	The Governor should ensure that all staff can access defibrillators.	Accepted	<p>There are currently five defibrillators, located in the Medical Rooms and in House Blocks 2, 4 and 6. Healthcare staff and the Orderly Officer have access to these areas.</p> <p>A staff notice will be issued to remind where the defibrillators are located and how to access them.</p> <p>By January 2017, there will be two additional defibrillators accessible to all staff in the prison, one located in the Orderly Office and a second on House Block 6.</p>	<p>Head of Residential and Safety</p> <p>31 January 2017</p>
3	The Governor should ensure that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies and ensures there are no delays in calling, directing or discharging ambulances.	Accepted	All staff were reminded in a Governor's Order issued in November 2016 of their responsibilities during medical emergencies to ensure that there are no delays in calling, directing or discharging ambulances. The local policy on medical emergencies will be reissued to all staff in December 2016.	<p>Governor</p> <p>Head of Residential and Safety</p> <p>30 December 2016</p>