

**Action Plan – Thomas Morris HMP Woodhill
Self –Inflicted 26/06/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including:</p> <ul style="list-style-type: none"> • setting levels of observations which are appropriately adjusted as the perceived risk changes, and that these checks are irregular to prevent the prisoner anticipating when they will occur; • setting care map actions which are specific and meaningful, aimed at reducing prisoners' risks and are actively followed up. 	Accepted	<p>To support and reinforce the significant work training that has been undertaken to ensure staff understand and are confident in assessing levels of risk, appropriate levels of observation and the setting of care map actions, which has been described in response to previous recommendations, a review of ACCT management checks was undertaken and a revised process put in place. Commencing in December 2016 weekly checks are completed by Band 5 managers. Duty Governors are issued with a weekly check list that ensures that all open ACCTS are checked once per month by a Governor grade. These checks require the managers to check that the observations made are in accordance with the levels set and that they are carried out at irregular times.</p> <p>The Governor check sheet has a deliberate focus on care plans to ensure an establishment wide review of quality. The Governor check sheets are returned to Safer Prisons to enable a week by week review of findings. Feedback and support to improve any deficiencies will then be provided by the Safer prisons staff.</p>	Completed Safer Custody
2	<p>The Governor should ensure there is an effective and well implemented substance misuse strategy to help reduce the availability and demand for new psychoactive substances.</p>	Accepted	<p>The Drug Strategy Committee reviewed the establishment policy against this recommendation during March 2017. The new policy document now covers Psychoactive Substances (PS) and has identified the following actions:</p> <ul style="list-style-type: none"> • Use partner agencies to engage with prisoners who are known users. 	April 2017 Drug Strategy Manager

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			<ul style="list-style-type: none"> • Promote referral systems on induction / reception. • Have dedicated offender representatives who can sign post users correctly. • Gather intelligence on incidents of note and use this to provide guidance and support. • Gather statistical data concerning NPS and distribute accordingly. • Use data to provide advice on the effects of NPS to all staff and prisoners via the introduction of Way-out TV, staff briefings, via line management and full staff meetings, staff training via the drug treatment team and use of guest speakers. <p>The policy will be implemented during April 2017 and its impact will be monitored via Drug Strategy meetings over the next quarter.</p> <p>The reviewed policy will be published as an electronic document on the local information folder and a staff information notice will be published advising all staff of its location. Hard copies will be provided for all prisoner information rooms and the main prison library.</p> <p>Additionally a flow chart has been generated to advise staff of the actions to take upon discovering a prisoner who appears to be under the influence of PS.</p>	

