

**Action Plan – Colin Stephen Perry at HMP Nottingham on 28/06/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure staff assess and manage prisoners at risk of suicide and self-harm in line with national guidelines. In particular, that:</p> <ul style="list-style-type: none"> <li>• healthcare staff should review prisoners' risks when they have received a change of status;</li> <li>• ACCT case reviews should be multidisciplinary, with healthcare representation at all first case reviews; and</li> <li>• the assessment of risk takes account of all the prisoners' circumstances and risk factors and not just their personal presentation.</li> </ul>	Accepted	<p>All healthcare staff were reminded in December 2016 by email that they should review a prisoner's risk when they have received a change of status at court. Operational staff were also reminded at a staff meeting in March 2017 that when a prisoner attends court via video link and their status changes, the operational staff in attendance must inform healthcare staff to ensure that the prisoner's risk is reviewed. A notice to prisoners was issued in March 2017 to inform them that all prisoners who attend video link and have a change of status will be taken to healthcare for assessment in the same way they would if they had attended court. This requirement is being monitored by the Head of Healthcare and the Head of Operations.</p> <p>ACCT case manager training has been prioritised over the next six months to ensure all managers receive this training, which includes guidance on how to more effectively conduct case reviews.</p> <p>Multidisciplinary attendance at all first case reviews is now monitored through a robust process of weekly management checks by Custodial Managers and Heads of Function and any failings are highlighted weekly to safer custody managers so that action can be taken if there is not full attendance by all stakeholders, including healthcare, at all first case reviews. Weekly management checks will also monitor if the assessment of risk by the multidisciplinary team has taken account of the prisoner's circumstances and risk factors and not just their personal presentation. Where this has not be fully addressed, case managers will be notified in order to rectify these concerns and ensure that the ACCT document effectively supports the individual in crisis by addressing the relevant concerns. The document will also be shared with the multidisciplinary team.</p> <p>This recommendation is being monitored by the Head of Healthcare and the</p>	<p>Governor Head of Healthcare Head of Operations Head of Business Assurance Head of Safer Prisons and Equality June 2017</p>

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			Head of Operations.	
2	The Governor should ensure that staff consistently follow a clear pathway for managing prisoners suspected of using NPS and other illegal substances, and that security intelligence information is acted on quickly and investigated where necessary.	Accepted	<p>A review of the drug strategy will be undertaken to ensure prisoners suspected of using NPS or other illegal substances are appropriately managed, and to offer a clear pathway for staff to manage prisoners who use and supply illicit substances. This will include a review of tariffs within adjudications and the additional use of Mandatory Drug Testing (MDT) when staff suspect a prisoner has used illegal substances, as an extra incentive to encourage prisoners to refrain from using illicit substances. The review will also include procedures to ensure audit compliance within 72 hours of security intelligence information being acted on quickly and investigated where necessary, and the security information received, shared at weekly tasking meetings.</p> <p>Following the review and revision of the drug strategy, staff will be issued with new guidelines in April 2017 which will include information on how to raise urgent concerns if a prisoner is suspected of using NPS and other illegal substances. This recommendation will be closely monitored by the Head of Security and Intelligence.</p>	Head of Security and Intelligence Head of Reducing Reoffending April 2017
3	The Governor should ensure that all staff are made aware and understand PSI 3/2013 and their responsibilities during an emergency, and where important equipment is located.	Accepted	All staff were reminded in January 2017 via a notice to staff about the correct medical response codes to be used in an emergency situation, and their responsibilities during an emergency. Staff were also reminded at this time of where all important equipment for dealing with emergencies is located.	Governor Head of Safer Prisons and Equality Completed
4	The Governor and Head of Healthcare should give clear guidance to staff about the circumstances in which	Accepted	A guidance notice to staff was issued in September 2016 about the about the circumstances in which resuscitation is appropriate and inappropriate.	Head of Safer Prisons and Equality

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	resuscitation is inappropriate.			Completed