

**ACTION PLAN: Death of a Prisoner at HMP Bullingdon on 12/06/2014.**

No	Recommendation	Accepted/Not accepted	Response	Target date for completion and function responsible	Progress (to be updated after 6 months)
1	<p>The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including ensuring that:</p> <ul style="list-style-type: none"> <li>• Healthcare staff attend all first case reviews and are involved in subsequent reviews as necessary;</li> <li>• There are multidisciplinary case reviews attended by all relevant people involved in a prisoner's care, with continuity of case manager where possible and which record all relevant information and action taken;</li> <li>• Risk assessments are consistent with the risks posed by the prisoner and levels of observations are adjusted as the perceived risk changes;</li> <li>• ACCT caremap actions are specific and meaningful, aimed at reducing prisoners' risks and reviewed and updated at each case review;</li> <li>• ACCT monitoring continues until the risk posed by the prisoner has reduced and all</li> </ul>	Accepted	<p>The management of prisoners at risk of suicide or self-harm is currently under review by the Safer Custody Team, Head of Healthcare and residential Governors. A notice to staff about any agreed changes to the management of prisoners during the ACCT process will be drafted once the review is complete. This is to be completed by 20/02/2015. All staff will also be refreshed about the Assessment Care in Custody and Teamwork (ACCT) process at this time. All Managers, Supervisors and Healthcare staff have been informed of the recommendations of the PPO report during the interim period in order to make sure the actions are taken with immediate effect.</p> <p>ACCTS will be discussed at the weekly decency meetings in order that the appropriate multi-disciplinary staff, including healthcare staff are aware of attending multi-disciplinary case reviews. In exceptional circumstances where a member healthcare cannot attend a multi-disciplinary care review, then, as is normal practice, a written or telephone contribution will be submitted to the ACCT case review team.</p> <p>Care maps will be reviewed at every multi-disciplinary case review, taking into account issues and resources relevant to the individual's needs and circumstances. ACCTs will continue to be monitored until the risk posed by the prisoner has reduced and all caremap issues have been completed.</p> <p>Post Closure will be completed within the seven day period date to be set by the review team on the last review board. All processes to be conducted in line with PSI 64/2011</p>	<p>Target date for completion: 20/02/2015</p> <p>Head of Safer Custody and Head of Healthcare</p>	

	<p>caremap actions have been completed.</p> <ul style="list-style-type: none"> <li>• Post-closure reviews are completed</li> </ul>				
2	<p>The Governor and Head of Healthcare should ensure that staff completing medication in-possession risk assessments use all relevant information and that prisoners who are not allowed to keep medication receive it at the appropriate time.</p>	Accepted	<p>Healthcare staff who complete medication in-possession risk assessments will be kept fully up to date with all relevant information needed. Medication will be dispensed at the appropriate time, and at the earliest opportunity. A notice to staff and prisoners was sent out in December 2014 giving information about this.</p>	<p>Completed</p> <p>Head of Healthcare</p>	
3	<p>The Head of Healthcare should ensure that all prisoners have access to talking therapies such as cognitive behaviour therapy, in line with provision in the community.</p>	Accepted by NHS England	<p>NHS England commissions services on the basis of need. Prisoners identified as likely to benefit from counselling services, including talking therapies, should be referred to the appropriate mental health service.</p>	<p>Completed</p> <p>Head of Healthcare</p>	
4	<p>The Governor should ensure that staff carrying sealed key pouches at night know how to open them in an emergency.</p>	Accepted	<p>A formal action training will be given to all Night Patrols (either bands 2 or 3) to ensure they are aware of how to access the cell key from within a sealed pouch. The Night Orderly Officer whilst carrying out wing visit duties will check that night staff are conversant with how to access the cell door key if necessary, demonstrating how to break the seal on a pouch provided for this task. The Night Orderly Officer will then let the operations manager know who has been trained in this so a list can be compiled for staff training purposes by 28/2/15.</p>	<p>Target date for completion: 28/02/2015</p> <p>Operations Manager</p>	
5	<p>The Governor should ensure that family liaison officers are given the correct information about the circumstances of the death of a prisoner before informing families.</p>	Accepted	<p>A check sheet will be devised for the Family Liaison Officer (FLO) to complete that will ensure they have the most up to date information to use before meeting with the next of kin of the deceased prisoner.</p>	<p>Target date for completion: 31/01/2015</p> <p>Acting Deputy Governor/ Head of Reoffending Behaviour</p>	