

**Action Plan –Christopher Hall. HMP Leeds. NC. 02/05/2016**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor should ensure that applications for early release on compassionate grounds are submitted without delay, kept under review and reconsidered quickly when a terminally ill prisoner's condition deteriorates	Accepted	<p>A notice to staff has been circulated to remind staff that applications for early release on compassionate grounds must be submitted without delay and kept under review, particular if a terminally ill prisoner's condition deteriorates. This also reminded staff of the need to seek confirmation of receipt from the relevant party of applications for early release on compassionate grounds, and to monitor the progress of the application, to ensure this is being appropriately actioned.</p> <p>In addition information has been cascaded to all senior management team members on actions to be considered should they be notified of a decline in a prisoner's health. These may include release on temporary licence, special purpose licence, and early release submissions.</p>	Head of Safety Complete