

**Action Plan: Death of A Male Prisoner - HMP Hewell on 25/1/15**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible	Progress (to be updated after 6 months)
1	<p>The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including that:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> ACCT assessors do not chair the first ACCT case review;</li> <li><input type="checkbox"/> Multidisciplinary case reviews are held with all relevant people involved in a prisoner's care;</li> <li><input type="checkbox"/> Case reviews are held on the day they are scheduled or reasons given to explain the delay;</li> <li><input type="checkbox"/> ACCTs should not be closed by one member of staff acting alone.</li> </ul>	Accepted	<p>Between February 2015 and June 2015 there was a programme of refresher training held at morning meetings with Residential Senior Officers which has concentrated on ensuring the following, were addressed, in line with PSI 64/2011 Safer Custody:</p> <ul style="list-style-type: none"> <li>• ACCT Reviews are multi disciplinary and held with all relevant people involved in a prisoner's care.</li> <li>• Staff have been reminded that ACCT assessors will not chair the first ACCT case review,</li> <li>• Case reviews are held on the day they are scheduled or reasons given to explain the delay.</li> </ul> <p>Healthcare input is required for all ACCT reviews and a daily sheet obtained from Healthcare for any prisoner where Healthcare cannot attend. ACCT documents are never closed in isolation by one member of staff. All ACCT documents that are opened or closed by staff will be monitored as part of the ACCT quality assurance process</p>	Complete Governor	

			by senior safer custody managers.		
2	The Governor and Head of Healthcare should ensure that staff open an ACCT whenever a prisoner has significant risk factors or potential triggers	Accepted	In line with PSI 64/2011, Safer Custody, the local safer custody policy outlines significant risk factor and triggers. Staff have been informed of these factors on initial ACCT training and case manager and assessor training. A programme of refresher training was undertaken by the Head of Residence and Safety to all case managers between April and June 2015 where reminders about opening an ACCT whenever a prisoner has significant risk factors or potential triggers formed part of the training. The revised local Safer Custody policy which has a section on Triggers and Risk Factors was published on both the Local Home page and the Local Policy folder on 01/06/2015. An e-mail was also sent on 01/06/15 to all case managers, reminding them about ACCT risk and triggers. A reminder will also be published to all staff via a staff notice on 17/8/15	Completed Governor Head of Healthcare	
3.	The Governor should ensure that prisoners assessed as at risk of suicide or self-harm are not held in the segregation unit unless all other options have been considered and excluded and there are fully documented reasons, including at segregation reviews, to explain the exceptional circumstances. Prisoners on ACCT should have effective care plans to help prevent		All prisoners held in the Segregation unit have a written assessment completed with input from health professionals. The decision for the individual to be segregated, (or if the ACCT has opened in the segregation unit), to remain located there is approved by the nominated operational manager in charge of the unit or the Duty Governor. Comprehensive detailed written reasons are recorded justifying the decision making and showing the options have been considered.	Completed Head of Residence and Safety	

	deterioration in mental health.		Quality assurance processes are in place to ensure compliance of the policy is being adhered to particularly in relation to mental health considerations. .		
4	The Governor and Head of Healthcare should ensure that all staff understand that, subject to a personal risk assessment, they should enter a cell at night when there are serious concerns about the health of a prisoner.	Accepted	Staff have been reminded of the Night Operation procedures which forms part of the local Security Strategy. Staff have also been issued with their own Night Patrol Pack where they are required to complete a form when they have entered a cell and the risks involved. The forms completed are signed off by a manager after each shift to assure instructions have been adhered to.	Complete Governor Head of Healthcare	
5	The Governor and Head of Healthcare should ensure that all prison staff fully understand PSI 03/2013 and their responsibilities during medical emergencies and that the control room calls an ambulance as soon as an emergency medical code is received.	Accepted	Operational Instruction regarding Emergency Response Codes was published on 25/04/2015 to remind staff that only life threatening situations are called as code red or blue which is in line with PSI 3/2013. There was also a NOMS Learning Lessons bulletin published June 2015 to remind staff of their responsibilities during medical emergencies and that the control room should call an ambulance as soon as an emergency medical code is received.	Complete Governor Head of Healthcare	