

Action Plan – Kenneth Glazebrook. HMP Liverpool. NC. 08/06/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that prisoners' cells in the inpatient unit remain open, where a clinical need has been identified	Accepted	<p>There is currently an open door care plan which is risk assessed daily to include any additional risks why a door cannot be left open. Additional staffing is offered by the prison when the risk is heightened, for example if the prisoner is reasonably mobile. The open door policy will be reviewed in the new year to ensure it remains current.</p> <p>A re-profiling exercise to look at the allocation of staff across the day is currently ongoing. Funding has been secured for a dedicated group of staff who will be able to be called upon for emergency escorts, bedwatches, constant watches and open door prisoners. These are expected to be available in spring 2017. Additionally we are one of the 10 prisons in the country to be allocated additional officers which we are expecting to be in post by next spring.</p>	Healthcare Governor/Head of Safer Prisons January 2017
2	The Governor should ensure that requests for prisoners to go to hospital urgently are prioritised and arranged without delay.	Accepted	<p>If a patient is required to attend hospital urgently, healthcare staff will liaise with the Orderly Officer to ensure they are aware of the urgency, and the need for minimal delay in the transfer to hospital.</p> <p>A memo has been sent out to all the Orderly Officers to remind them the importance of arranging staff as quickly as possible to send out an urgent escort.</p> <p>The re-profiling exercise currently ongoing is</p>	<p>Orderly Officers & Healthcare Manager Completed</p> <p>Head of Safer Prisons Completed</p>

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			<p>expected to specifically support escorts, bedwatches, constant watches and men who require an open door, ensuring that staff are available to cover profiled work and emergency escorts.</p>	<p>Head of Safer Prisons & Head of Security 31st December 2016</p>
3	<p>The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.</p>	Accepted	<p>All healthcare nurses will receive additional training before the end of the year from the Security Department clarifying the specific requirements when completing a risk assessment, with particular reference to when a prisoner is in a very poor medical condition, to ensure risk assessments take into account the health of the prisoner at the time.</p> <p>That information provided by healthcare staff will inform the Duty Governor's decision on how many staff are required to conduct the escort and what restraint arrangements are appropriate, based on the actual risk the prisoner presents at the time.</p> <p>The PPO Lessons Learned bulletin (February 2013) regarding restraints will be re-circulated to the Duty Governor grades and Orderly Officers.</p>	<p>Head of Healthcare & Head of Security 31st December 2016</p> <p>Head of Safer Prisons 31st December 2016</p>
4	<p>The Governor should ensure that, where appropriate, staff offer to make a telephone call on behalf of new prisoners subject to public protection procedures and provide appropriate support to allow older prisoners to</p>	Accepted	<p>The day after a new prisoner who is subject to public protection measures has arrived at Liverpool, induction staff will make a phone call to their nominated family member or friend.</p>	<p>Head of Public Protection 31st October 2016</p>

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	contact their families.		The Head of Public Protection will send out a memo reminding managers in key areas, including Duty Governors, to brief their staff on this requirement.	Completed