

Action Plan- Christopher McHugh. HMP Humber. Self- Inflicted. 22/03/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all staff have a clear understanding of their responsibilities to manage prisoners at risk of suicide and self-harm in line with national guidelines and, in particular, the need to record, share and consider all relevant information about risk, and start ACCT procedures when indicated.	Accepted	<p>All band 4 and band 5 operational staff are going through a training schedule to be trained as ACCT case managers. The 'Introduction to Safer Custody' training package is being delivered to new staff, and this package is also been delivered as a refresher to all staff via ongoing monthly training days. This training will remind staff of the need to record, share and consider all relevant information about risk and ensure an ACCT is opened when this is indicated.</p> <p>In addition 'mental health awareness' is been delivered to all staff. These training packages will capture all staff on a rolling schedule, ensuring that all staff understand their responsibilities to manage prisoners at risk of suicide and self-harm.</p> <p>In July 2016 the 'single ACCT case manager' model was introduced to ensure that all men on ACCT plans have consistent case management throughout the time that they are supported and managed with ACCT plans.</p> <p>Individuals who require the support of an ACCT plan are discussed by a multi-disciplinary team at weekly/monthly Safer Custody meetings.</p>	<p>Governor</p> <p>Head of Safer Prisons & Equality Training department</p> <p>Ongoing training programme</p>
2	The Governor should ensure that all information about bullying is fully coordinated and investigated, that staff consider whether victims are at increased risk of suicide or self-harm, and that apparent victims are effectively supported and protected with meaningful long term solutions which address their individual situations	Accepted	<p>HMP Humber operates a Zero Tolerance to Violence strategy, which requires that information about bullying is coordinated and investigated. The Safer Custody team support the residential function by investigating claims of bullying, self-isolation and self-harm.</p> <p>Men who are identified as being at risk of suicide or self-harm are supported with ACCT plans if their needs require it. In addition those who state that they are self-isolating due to feelings of being under threat, or men who are identified as such by wing officers are supported by self-isolation support plans. These plans include targets for individuals to progress towards in order for them to feel safe in custody.</p> <p>A Notice to Staff will be issued in December 2016 to remind staff of</p>	<p>Governor</p> <p>Head of Residence</p> <p>Head of Safer Prisons & Equality</p> <p>December 2016</p>

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			the requirements of the Zero Tolerance to Violence strategy.	
3	The Governor should ensure that officers have meaningful contact with every prisoner through an effective personal officer scheme, which allows officers to get to know prisoners, identify their needs and make regular case history notes.	Accepted	<p>All prisoners at HMP Humber are allocated a personal officer upon arrival on the residential location.</p> <p>A Notice to Staff will be issued in December 2016 reminding staff of the requirements of the personal officer role, and of the need to engage effectively with prisoners, identify their needs and make regular case history notes.</p> <p>Senior managers ensure compliance with the requirement that personal officers complete regular NOMIS case notes through monthly bi-lateral meetings with wing managers. This information is also recorded and monitored on the Performance Hub.</p>	<p>Governor</p> <p>Head of Residence</p> <p>Ongoing performance target</p>
4	The Governor should ensure there is an effective supply reduction strategy to help eradicate the availability of new psychoactive substances, and that staff are vigilant for signs of its use and are briefed about how to respond when a prisoner appears to be under the influence of such substances.		<p>HMP Humber's supply reduction strategy was reviewed in September 2016. This strategy contains guidance on staff training and awareness.</p> <p>There has been wide spread action in educating staff and prisoners about the dangers of using NPS. A prison wide poster campaign detailing a zero tolerance approach to NPS was undertaken in 2016. In addition all instances of NPS use are detailed in the Governors daily report which staff are fully briefed upon. The local Violence Reduction policy details sanctions to impose onto prisoners who use NPS.</p> <p>The PPO Learning Bulletin on NPS will be circulated to staff in December 2016.</p>	<p>Governor</p> <p>Head of Security</p> <p>Head of Safer Prisons & Equality</p>
5	The Governor should ensure that all prison staff are made aware of and understand their responsibilities during medical emergencies,		A staff information notice was issued in May 2016 reminding all staff of their responsibilities during medical emergencies and the correct medical code procedures to follow, including that night staff should	<p>Governor</p> <p>Head of Safer Prisons</p>

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	including that: <ul style="list-style-type: none"> • Night staff enter cells as quickly as possible in a life threatening situation. • Control room staff call an ambulance as soon as an emergency code is broadcast. • The doubles keys are located centrally during morning roll check and doubles locks are removed in line with local guidelines. 		enter cells as soon as possible based on a dynamic risk assessment of any risk posed to them. The procedure to be followed during medical emergencies is also outlined to all new staff during their induction training. Monthly contingency plan exercises incorporate the procedures the control room must follow when an ambulance is called and how to ensure ambulances can efficiently enter and exit the prison to avoid unnecessary delays. All medical emergency incidents are reported on the Duty Manager's Daily Report and monitored by the Senior Management Team. The Head of Safer Custody and Operations will audit all medical emergency calls to ensure compliance. The night orderly officer returns the double keys to a locked safe within the prison gate following the removal of all double locks as directed in the Local Security Strategy (LSS). The Duty Operation Manager undertakes a night visit once a month to check that night procedures including the compliance check of the doubles key is consistent with the LSS.	& Equality Head of Corporate Services Head of Operations Completed.
6	The Governor and Head of Healthcare should give clear guidance to staff about the circumstances in which resuscitation is inappropriate	Accepted	NOMS guidance to support the decision making process of when not to perform Cardiopulmonary Resuscitation (CPR) in prisons was released on 3 October. A notice to all staff including the guidance PowerPoint was circulated to all staff on 13 October 2016	Governor Head of Safer Prisons & Equality Completed
7	The Governor should ensure that families are notified about the death of a prisoner without undue delay.	Accepted	Information and guidance regarding informing families of deceased prisoners is present in contingency plans. Operational managers liaise with the appointed Family Liaison Officer to ensure that, in the event of the deceased's next of kin living	Governor Head of Safer Prisons & Equality

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			<p>a considerable distance from the establishment, which would increase the delay in informing family members, they keep in regular contact with the respective police force to make sure that the next of kin are notified at the earliest opportunity. This advice is now contained in relevant contingency plans.</p> <p>HMP Humber has four designated family liaison officers to support families following the death of a relative.</p>	Completed