

**Action Plan- Carolee Hickman. HMP Eastwood Park .NC. 01/10/2016**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Head of Healthcare should ensure that healthcare staff discuss and record advance care planning with seriously ill prisoners, including their views about resuscitation.	Accepted	<p>An advance care plan document has been designed and complete and the template will be available on Institute of Better Healthcare (IBH) website following the ratification process.</p> <p>Staff will be informed of the availability of this template through internal email communication and its utilisation will be monitored through audit of case notes.</p> <p>Audits are scheduled throughout the year and tilisation will be supported through multi-agency case discussions.</p>	Head of Healthcare  Completed
2	The Head of Healthcare should ensure that Early Warning Scores are fully embedded into practice and used consistently	Accepted	The NEWS template on SystemOne has been updated with triggers to alert sepsis. SOP to screen sepsis, delirium and observations will be drafted. Training will be provided to staff on SOP by registered senior nursing staff. Training dates and names of staff who have attended training will be recorded locally on a spreadsheet. NEWS records within patient records are being monitored monthly through audit of 10 randomly selected records, for 6 months to confirm it is embedded in process (in progress).	Head of Healthcare  July 2017
3	The Head of Healthcare should ensure that prisoners at risk of falls have an appropriate risk assessment in line with NICE guidelines and the assessment is recorded and acted on.	Accepted	Bristol Community Health (BCH) falls policy is compliant with NICE guidance. Staff awareness of the policy will be raised through the current weekly training schedule. Training provided by senior registered nurse was recorded locally on spreadsheet (date and staff in attendance). Falls guidelines including assessment is available on the IBH website. The audit of the use of the tools is scheduled into the annual audit plan to monitor the effective use of the tool.	Head of Healthcare  Completed