

Action Plan- Matthew Johnson. HMP Leeds. Self - Inflicted. 24/06/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that staff manage prisoners at risk of suicide or self-harm in line with national guidelines. In particular:</p> <ul style="list-style-type: none"> ▪ Holding multidisciplinary case reviews, attended by all relevant people involved in a prisoner's care, with healthcare staff attending all first case reviews. ▪ More than one member of staff completing ACCT reviews. ▪ Considering all known risks when assessing a prisoner's level of risk during an ACCT case review. ▪ Setting clear responsibilities for undertaking and recording ACCT observations, which managers check to ensure they happen. ▪ Setting care map actions aimed at reducing a prisoners risks, which are reviewed and updated as necessary. 	Accepted	<p>Healthcare will attend the first review of all new ACCTs, and update SystmOne. The ACCT review sheet includes a prompt to set a date for the next review. If anyone else is identified as required during the review ie: drugs workers, they are contacted and informed that they are required for the next review.</p> <p>An information sharing protocol has been distributed to all staff. This protocol acts to remind staff of the importance of sharing information which could impact on the individual or their wellbeing through their sentence, particularly during the early days in custody. Increased awareness around an individual's circumstances will ensure more informed decisions are made. This awareness is additionally reinforced through the circulation of safer custody newsletters and thematic staff briefings.</p> <p>An ACCT quality assurance system will be introduced to support effective practice, including ensuring case reviews are multidisciplinary and where this is not the case they are flagged to senior management for intervention. A process will be put in place to ensure that any staff who demonstrate repeated non-compliance with national ACCT procedures will be managed under performance measures. This will be monitored monthly and fed back via an assurance document to the Governing Governor.</p> <p>A rolling programme of training for case managers will be put in place for all healthcare staff and operational grades authorised to complete case management. The training will take the form of development workshops, led by the regional safer custody team, and will ensure staff understand the case manager's responsibilities including scheduling reviews for all departments to attend (including that healthcare must attend the first review), consideration of risk and setting appropriate intervention/observations, establishing clear responsibilities for management checks and observations setting, as well as how to document appropriate actions in caremaps and considering the known risks.</p>	<p>Completed Head of Healthcare</p> <p>Completed Head of Safety</p> <p>Commenced and ongoing Head of Safety</p> <p>Head of Safety March & June 2017</p>

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			<p>Defensible decision training will be scheduled for March 2017 and ACCT awareness workshops will be rolled out in June, attended by all officers and healthcare staff within the establishment via a co-ordinated training plan.</p> <p>Posters highlighting risks and triggers have been displayed on wings, in reception, on the first night centre and in the Segregation Unit</p>	
2	<p>The Governor should ensure that vulnerable prisoners held in the first night centre, and those for whom there is no room on the vulnerable prisoners' unit have a full regime and are checked regularly to ensure their wellbeing, particularly during their early days in custody.</p>		<p>A landing on a regular residential wing has been identified to house prisoners awaiting space on the vulnerable prisoner unit. This will be managed by a member of staff detailed to oversee the daily running and regime pending movement to the vulnerable prisoner unit, and to ensure prisoner wellbeing checks take place.</p> <p>Where, exceptionally, prisoners have resided on the first night centre for longer than their first night, they will be offered a full regime and monitored at a weekly operational meeting. This is to ensure that all options are being explored and that they do not miss the opportunity to integrate into mainstream or vulnerable prisoner population at the earliest opportunity to access a regime.</p>	<p>Completed Head of Residence and Services</p> <p>Completed Head of Safety</p>