

PPO action plan: death of Matthew Lock at HMP Lewes on 24/09/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <input type="checkbox"/> all clinicians assess and appropriately examine the patient, take clinical observations as appropriate and record their assessments, in line with national guidelines. <input type="checkbox"/> all staff are aware of and adhere to the Nursing and Midwifery Council standards for the administering of medication. 	Accepted	<p>All healthcare staff have been reminded that regardless of the reasons prisoners are admitted to the healthcare in-patient unit, they must take the prisoner's clinical observations and record the results in line with national guidelines. Local training on the Medical Early Warning System (MEWS) has been completed. Healthcare staff have been reminded of the procedure for reporting and recording medication errors. The process is contained in the overarching Trust's Medicine's Code. The practice guide is contained in the Nursing and Midwifery Council code which all nurses must adhere to.</p>	Head of Healthcare Completed
2	<p>The Governor should ensure that all prison staff are made aware of and understand their responsibilities during medical emergencies. All staff should use an emergency code immediately there are serious concerns about the health of a prisoner to alert control room staff to call an ambulance automatically.</p>	Accepted	<p>Notices to Staff were issued in October and December 2016, and in March 2017 to reinforce staff awareness of their responsibilities during a medical emergency. This is supported by operational and healthcare staff being issued individual cards with this advice on.</p> <p>Further steps have been taken to ensure staff are familiar with the correct use of emergency codes. The Safer Custody Team visited all residential areas and 'dip tested' staff awareness of the use of the correct Emergency Codes and received a positive response. Cards have been attached to staff payslips which record both the Emergency Codes and outline the responsibilities of staff, to</p>	Head of Residence and Safety Completed

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			provide all staff with their own personal copy. In addition, notices outlining the Emergency Codes and expected responsibilities were placed in every landing office on every wing, to further remind staff of their responsibilities and correct procedures.	
3	The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position for restraints, and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	<p>All Operational Governors have been reminded by email of the need to ensure that risk assessments regarding hospital escorts reflect the health of the prisoner at that time based on medical advice, and this is taken into account when deciding and recording the required level of restraints.</p> <p>The Head of Health Care has ensured that all staff have received instruction that the medical advice on all risk assessments comprehensively reflects the health of that individual, in line with national guidance issued by NOMS in 2016.</p> <p>The security department will implement a 10% quality assurance check of all such risk assessments at the end of each week, to check that they are fully taking into account the health of the prisoner and are based on the risk the prisoner presents at that time. Feedback will be shared with the Heads of Safer Custody and Healthcare.</p>	<p>Head of Safer Custody Completed</p> <p>Head of Healthcare Completed</p> <p>Head of Security Completed and ongoing</p>

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4	The Governor should ensure that a debrief is held promptly after the death of a prisoner and that all staff involved are offered effective support.	Accepted	<p>All Operational Governors have been reminded by email of the importance of fully debriefing all staff involved following a death in custody.</p> <p>The prison's local death in custody contingency plans were updated in March 2017t to record the expectation that this takes place with all relevant staff in attendance, following a death in custody.</p>	<p>Head of Residence and Safety Completed</p> <p>Head of Security Completed</p>