

Action Plan-Stefan Williams. HMP Belmarsh. NC. 09/01/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that all relevant information contained in hospital discharge reports are recorded in the prisoner's SystemOne record.	Accepted	<p>Healthcare staff will be reminded via staff meetings and individual supervision, during July 2017, that when patients arrive from hospital they must summarise the hospital discharge summary in SystemOne records.</p> <p>Audits of this system will be undertaken monthly by the Practice Development nurse and discussed in the Clinical Effectiveness Group. The outcome and action plans will be discussed and implemented via staff meetings and supervisions.</p>	<p>Head of Healthcare</p> <p>July 2017</p>
2	The Head of Healthcare should ensure that actions recommended in hospital discharge reports are implemented. If they are considered inappropriate and not implemented the reasons should be recorded in SystemOne.	Accepted	<p>GPs have been reminded by the Head of Healthcare, in the GP meeting during June 2017 and individually that actions/ recommendations in hospital reports should be implemented. They have also been instructed that if the actions are considered inappropriate and are not implemented the reasons must be documented fully on SystemOne.</p> <p>The Lead GP will monitor this during individual supervision and reviews of medical documentation. Audits are undertaken monthly by the Practice Development nurse and discussed in the Clinical Effectiveness Group. The outcome and action plans are discussed at and implemented via the GP meetings, staff meetings and supervisions.</p>	<p>Head of Healthcare</p> <p>July 2017</p>