

**Action Plan- Barry James. HMP Wakefield
Natural Causes 02/06/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that healthcare staff develop, review and monitor management plans for prisoners with chronic medical conditions, in line with NICE guidelines and that records are fully completed.	Accepted	<p>Since taking over responsibility of Care on 1 April Care UK have re-introduced PINC discharge care planning from health care into community care.</p> <p>Work is ongoing to further develop processes that healthcare staff effectively develop, review and monitor management plans for prisoners with chronic medical conditions in line with NICE guidelines.</p>	<p>Completed and ongoing</p> <p>In patients joint with Primary care Matrons to lead.</p>
2	The Head of Healthcare should ensure staff know how to recognise the signs of malnutrition and involve specialist services where necessary.	Accepted	<p>The Healthcare Matron has reviewed and developed current care plans to include target weights and actions.</p> <p>The audit of care plans is being built into the Quality Assurance meeting as part of the Audit schedule to ensure that staff are appropriate recognising the signs of malnutrition and are involving specialist services where necessary.</p>	<p>Completed</p> <p>In patients joint with Primary care Matrons to lead.</p>
3	The Head of Healthcare should ensure staff explore why prisoners do not collect or take their medication, advise them of the potential consequences and record that they have done so.	Accepted	<p>While nurses do follow up Did Not Attends (DNAs) and medication/appointment refusals, work is ongoing to improve record keeping.</p> <p>Care UK has developed a Standard Operating procedure for follow up of DNAs. This will also encompass the refusal of treatments and the actions required, including ensuring that prisoners are aware of the potential consequences of not taking their medication.</p>	<p>Completed</p> <p>In patients joint with Primary care Matrons to lead.</p>
4	The Governor and the Head of Healthcare should ensure all staff are familiar with the medical emergency codes and use them appropriately.	Accepted	<p>Healthcare staff have daily meetings for all teams to attend as one unit, at which a briefing has been given to staff on attending emergencies codes and the responsibility of healthcare staff both attending and calling for back up.</p> <p>This has been written into a guidance flow chart for all staff and was</p>	<p>Completed</p> <p>Joint Head of Healthcare Clinical & Head of small businesses.</p>

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			issued as a Notice to Staff in November.	
5	The Governor should ensure that managers understand the legal position and follow Prison Service guidance when authorising restraints for prisoners taken to hospital and that risk assessments are based on the actual risk the prisoner presents at the time.	Accepted	<p>Following previous PPO recommendations, a review of the use of restraints took place in November 2016.</p> <p>In October 2016 an algorithm for the use of restraints was developed which will give healthcare staff more support and information in making defensible and reasoned decisions around the use of restraints. The Head of Security will give awareness sessions to healthcare staff on the types of restraints that are used to inform their assessment.</p> <p>Following the review, all staff involved in the risk assessment process have been informed through a notice to staff of the new process, including the need to ensure that risk assessments take into account the health of the prisoner and the actual risk they presents at the time.</p>	<p>Completed</p> <p>Head of Security in conjunction with Head of HCC and Safer Custody</p>
6	The Governor should ensure that next of kin records are up to date and stored centrally so that in an emergency staff can easily locate them.	Accepted	<p>Personal officers have been instructed to ensure that the prisoners they report on have their next of kin, checked and updated on P Nomis by the 30th November 2016 and updated on a yearly basis.</p> <p>This will also be checked when a FLO has been appointed.</p>	Completed