

Action Plan- Jason Payne. HMP Winchester. Other Non- Natural. 17/08/2015.

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare and the Governor should ensure that all prisoners who require stabilisation for substance misuse are located appropriately to allow for regular and unhindered monitoring during this process.		A formal process was introduced in April 2017, whereby the substance misuse nurse identifies prisoners requiring stabilisation on a daily basis. He/she then informs the officer in charge of allocating cells, who ensures the identified prisoners are given cells with larger observation hatches so that medication for stabilisation treatment can be passed through, day or night, and full, unhindered monitoring of the prisoners can take place.	Head of Operations Head of Healthcare Completed
2	The Head of Healthcare should ensure that the withdrawal from drugs and alcohol, in association with opiate substitution therapy as appropriate, is carefully monitored by a minimum of twice daily observations, for a minimum of 5 days with drug withdrawal and 7 days with alcohol withdrawal. The results should be recorded without exception in the clinical records.		<p>Substance Misuse Stabilisation observations are continued until stabilisation which may be well beyond 5 days for opiate dependants and 7 days for alcohol dependants.</p> <p>Patients will only be taken off the observations after the minimum recommended duration or at the recommendation of the Substance Misuse Lead Doctor with the team agreement and after detailed discussion of individual cases in the multidisciplinary team meeting.</p> <p>Observations are recorded in the prisoner's system one case notes, which can be subject to a clinical audit process with a further audit in 6 months' time.</p> <p>Opiate dependent prisoners on observations are discussed daily at the multi-disciplinary meeting and staff are reminded again at the handover briefings between incoming and outgoing staff about the prisoners requiring observations.</p> <p>Staff will be reminded at the next team meeting of this process when it will be included in the written minutes.</p>	Head of Healthcare Completed

3	<p>The Head of Healthcare should ensure that appropriate action is taken in the presence of abnormal, deteriorating observations. The Clinical team leader should be informed, and a full set of observations should be taken and clearly recorded in the clinical records.</p>	<p>Since August 2015 an Offender Care guide has been produced which provides guidance on the actions to take in the presence of abnormal, deteriorating observations and disseminated to all staff. This information is also displayed in all clinical areas and placed with the emergency equipment</p> <p>This guidance includes National Early Warning System (NEWS) charts for use when recording vital observations.</p> <p>All staff have been provided with NEWS charts which are also located in emergency bags and clinical areas and a NEWS template for recording vital observations is now in use on SystemOne.</p> <p>By using the NEWS chart, staff are guided to escalate any abnormal readings to the clinical team leader or doctor.</p> <p>A training programme is being developed to ensure training on the Offender Care guidance and NEWS is delivered bi-annually and that it is included for all new starters as part of their induction. This training is due to commence in December 2017</p> <p>A multidisciplinary team meeting is held daily to discuss any abnormalities noted during observations of prisoners withdrawing from alcohol and/or drugs.</p>	Healthcare Completed
4	<p>The Governor and Head of Healthcare should ensure that all staff working with prisoners receiving drug treatment are trained to recognise the common symptoms of drug-induced unconsciousness and methadone toxicity and know</p>	<p>The Head of Safer Custody has re-issued to all staff the guidance on how to identify and respond to drug induced unconsciousness and methadone toxicity via staff bulletin email.</p> <p>Central and North-West London NHS Foundation Trust (CNWL) have delivered substance misuse training to prison staff with all sessions to be completed by the end of November 2017</p>	People Hub/Healthcare Completed

	how to respond.			
5	The Governor should ensure that, when a cell door is unlocked, staff satisfy themselves of the safety of the prisoner and that there are no immediate issues that need attention		A Notice to Staff has been issued giving instructions to staff in October to carry out the required checks on the safety of a prisoner when unlocking a cell door.	Head of Residence Completed
6	The Governor should ensure that all prison staff understand their responsibilities during medical emergencies and in particular that staff efficiently communicate the nature of a medical emergency and that control room staff call an ambulance immediately a medical emergency code is broadcast.		Emergency Response code information has been published via the internal news sheet "The Warbler" and a Notice to all Staff reminding them of the appropriate use of Code Red and Code Blue and the correct action to be taken following a Code being called, including the immediate calling of an ambulance.	Safer Custody Completed