

Action Plan – Ronald Haggood. HMP Cardiff and HMP Swansea NC. 29/03/2017 – HMP Cardiff and Swansea responses

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governors and Head of Healthcare at HMP Cardiff and HMP Swansea should ensure there is a clearly defined procedure for transferring prisoners for healthcare purposes and that the reasons for the transfer are fully recorded.	Accepted	<p>A notice to healthcare staff will go out in August 2017, to remind staff that prior to any transfer to an in-patient facility within an establishment, the reasons and considerations for the transfer must be documented on SystemOne and NOMIS.</p> <p>Heads of function will also be made aware via email in August 2017, that following all agreed transfers, both Healthcare and the Offender Categorisation and Allocation clerk must be informed to ensure a full handover takes place.</p>	<p>August 2017</p> <p>Head of Healthcare</p>
2	The Governors and Head of Healthcare at HMP Cardiff and HMP Swansea should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position, and that assessments fully take into account the health of the prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	<p>The escort risk assessment for HMP Cardiff has been updated in July 2017, to include age and date of birth, of the individual going on transfer. The question, 'have you fully taken into account the health of the prisoner and the risk he presents at this time?' has been added to both the Custodial Managers and the Duty Governors assessment. This assessment has been in place since August 2017.</p> <p>The escort risk assessment for inter-prison transfer at HMP Swansea will be updated in August 2017, to include a question to require healthcare staff to provide information to the Custodial Manager and the Duty Governor on the health of the person, so that it is fully considered when assessing the use of restraints, in line with PSI 33/2015.</p>	<p>August 2017</p> <p>Head of Healthcare</p>