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| | | | <p>meetings with their own line manager. Performance and improvement will be measured by progress and reports.</p> <p>There will be an additional Agenda item on the Safer Custody meeting which will seek to quality check 10% of all ACCTs and provide a forum for critical reflective practice in order to improve the overall standard of care in this area.</p> <p>ACCT case managers will be required to attend quarterly supervision bi-lat sessions with the Safer Custody team to consider their practice and to ensure good practice is passed on and challenged in performance meetings with their own line manager. Performance and improvement will be measured by progress and reports.</p> | | |
| 2 | The Governor should ensure that decisions about the routine transfers of prisoners serving indeterminate sentences are taken at sentence planning meetings where possible and best meet their needs, in line with the instructions in PSO 4700. | Accepted | <p>All indeterminate sentence prisoners (ISPs) will be involved in decisions around transfers based on their Sentence Planning and parole hearing needs with their Offender Supervisor. The Offender Supervisor and the Observation, Allocation and Classification (OCA) will detail transfer plans on NOMIS case notes including the decision making processes.</p> <p>This information has been issued as guidance to all</p> | Governor Head of Offender management unit 29/10/2015 | |

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| | | | Offender Supervisors and will be monitored in the Offender Management Unit departmental meetings. | | |
| 3 | The Governor should ensure that staff report and challenge all indications of potential bullying in accordance with the local 'Tackling Antisocial Attitudes' policy and that the policy reflects bullying associated with Travellers and other minority groups in the prison. | Accepted | Tackling anti-social attitudes policy has now been removed and replaced with a new Violence Reduction strategy. Training is being provided to all staff in contact with prisoners within the roll out of this new policy. The protected characteristic information has been included with this policy. | Governor Head of Safer Custody 29/01/2016 | |
| 4 | The Head of Healthcare should ensure that prescribing clinicians are informed when prisoners do not collect their medication. | Accepted | New electronic system of prescribing (e-prescribing) now enable clinicians to check those patients who have not collected medications on a daily basis. The Healthcare Manager will monitor this system and ensure the check is part of the medication administration process. | Head of Healthcare Completed 30 September 2015 | |
| 5 | The Governor should ensure that staff monitor prisoners who self-harm until they are satisfied that it is safe to leave them and that they take immediate and urgent action when a prisoner at risk of suicide and self-harm is not visible and does not respond to a check. | Accepted | Updated instructions will be issued to the staff group in relation to monitoring prisoners who obstruct their observation panels and appropriate action to be taken, where a prisoner is deemed to be at-risk of suicide and/or self-harm. Guidance will be issued to staff in relation to supporting prisoners who are at risk. | Governor Head of Safer Custody 30/10/2015 | |
| 6 | The Governor should ensure that families are informed in person of a prisoner's | | Contingency plans have been updated to record that Family Liaison Officers (FLOs) should inform | Governor Head of | |

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| death, where possible by a member of staff from the prison, and that further contact with families follows the requirements of PSI 64/2011. | Accepted | Next of Kin of the prisoner's death in person, and if distance to is too great to achieve this in a timely manner. Guidance will be issued to the Family Liaison team to ensure they are aware of this protocol. | Safer Custody 30/10/2015 | |
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