

Action Plan – Stephen Woods, HMP Liverpool. NC. 29/04/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that prisoners do not miss important hospital appointments unless there are properly justified, exceptional and fully recorded reasons.	Accepted	<p>Every effort is made to ensure prisoners are able to attend hospital appointments, and these are only cancelled in exceptional circumstances and after consultation with healthcare.</p> <p>A memo has been circulated to the Orderly Officers and Duty Governors reminding them of the need to document on the prisoner's PNOMIS case notes why an escort has not been facilitated and who this was agreed in consultation with.</p>	Head of Healthcare/Duty Governors Completed
2	The Head of Healthcare should ensure that an effective palliative care plan is implemented in a timely way for all prisoners who are terminally ill which ensures access to appropriate levels of pain relief at all times.	Accepted	<p>If a patient is diagnosed as terminally ill they will be allocated a link nurse and a palliative care plan will be created, taking into account the patient's wishes for their end of life care. Patients are routinely assessed for pain relief and referred for specialist advice from the hospice if required.</p> <p>The patient's wishes regarding who is involved in their care and also who is informed within the prison will be respected.</p>	Head of Healthcare Completed
3	The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position, and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	<p>All healthcare nurses will receive additional training from the Security Department in December 2016 which will clarify the requirements when completing a risk assessment, with particular reference to when a prisoner is in a very poor medical condition.</p> <p>Information provided by Healthcare helps inform the next stage of the escort risk assessment process, where the Duty Governor takes decisions on how many staff are required to</p>	Head of Healthcare December 2016

Action Plan – Stephen Woods, HMP Liverpool. NC. 29/04/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
			<p>conduct the escort and what cuffing arrangements are appropriate given the actual risk the prisoner presents at that time.</p> <p>The PPO lessons learned report regarding restraints has been circulated to the Duty Governor grades and Orderly Officers.</p>	
4	<p>The Governor should ensure that an appropriate member of staff is appointed promptly to engage with and support the families of seriously ill prisoners</p>	Accepted	<p>Where a prisoner is seriously ill, the Head of Healthcare will ensure this is raised at the weekly Enhanced Case Review (ECR) meeting which is attended by the Deputy Governor and the Head of Safer Custody or their representatives.</p> <p>There is a standing agenda item where prisoners who are seriously ill and/or terminally ill are discussed. Following any discussion at the ECR a Family Liaison Officer (FLO) is appointed and this is recorded in the minutes.</p> <p>The FLO will make contact with the prisoner and ask if they would like the family involved. Where life expectancy is very short the Head of Healthcare will inform that day's Duty Governor who will liaise with the Head of Safer Custody to arrange an FLO.</p>	<p>Head of Healthcare/Head of Safer Prisons Completed</p>
5	<p>The Governor should ensure that when a prisoner is diagnosed with a terminal illness with a short time left to live, the possibility of compassionate release is fully considered and documented</p>	Accepted	<p>When a patient is terminally ill, his case will be raised at the weekly ECR meeting (see above) and the Head of Offender Management will ensure that a referral for early release on compassionate grounds (ERCG) is considered and progressed as appropriate. A prisoner has the right to</p>	<p>Head of Healthcare/Head of Residence Completed</p>

Action Plan – **Stephen Woods**, HMP Liverpool. NC. 29/04/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
			<p>withhold information about his health from prison discipline staff if he chooses to.</p> <p>A memo has been sent to the Chair of the ECR, the residential Governor, to remind them of the need to ensure that for known end of life cases ERCG is always discussed, recorded and actioned accordingly and copied to the Head of Offender Management Unit..</p>	