

Action Plan- Gordon Anglesea .HMP Rye Hill. NC. 15/12/2016

| No | Recommendation | Accepted/Not Accepted | Response | Target date for completion and function responsible |
|-----------|---|------------------------------|--|--|
| 1 | The Head of Healthcare should ensure that prisoners with ongoing symptoms such as abdominal pain, vomiting and breathing difficulties have their symptoms properly examined and investigated at a timely GP review to determine their root cause | Accepted | <p>Following a review of these findings, all clinical nursing staff will be informed by email briefing that they should refer prisoners with ongoing symptoms such as abdominal pain, vomiting and breathing difficulties for a GP review.</p> <p>As soon as an individual's symptoms are highlighted to healthcare, they will respond by booking a GP appointment. There are 2 slots for the GP daily to allow for people to be seen within 24-48hours. There is also an on-call service for GP advice out-of-hours to ensure the right care and treatment is delivered.</p> | Completed June 2017 Head of Healthcare |
| 2 | The Director and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints, and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time. | Accepted | <p>Guidance has been given to the relevant managers about the legal position on the use of restraints in a briefing on 20 June 2017. Written guidance was followed up in an email to staff. Further, a review is taking place to ensure that the decision making process (that takes into account the health of the prisoner and actual risk) is properly documented so that information about why the person is restrained is appropriately recorded.</p> <p>The Head of Safer Custody and Head of Security have had an initial meeting to create a draft restraints algorithm, which is being adjusted based on feedback and will go out for consultation to Healthcare. The algorithm is designed to evidence more clearly the defensible decision making processes around the use of restraints, with prompt questions to ensure dispatching managers take into account all relevant risk factors including the health of the prisoner. When complete, the new algorithm will replace the existing system and will be reinforced by Notices to Staff and briefings to healthcare about the different restraint arrangements to assist them in contributing to escort risk assessments.</p> | Completed July 2017 Head of Security Head of Safer Custody |
| 3 | The Director should ensure, in line with Prison Rule 22, that the next of kin of seriously ill prisoners are informed as soon as possible so that they are able to visit them in hospital without delay. | Accepted | <p>A review of the prison's procedures will take place to ensure that the next of kin are informed in a timely manner, whilst also taking into account security issues surrounding informing family members of unplanned hospital escorts.</p> <p>The review will cover prisoner escort discharge procedures, as this refers to prisoners being sent to hospital and our procedures for informing family members of this. The review is lead jointly by the Head of Safer Custody and the Head of Security. Decisions are recorded in the new Duty Director section</p> | Completed July 2017 Head of Security Head of Safer Custody |

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| | | | of the Escort Risk assessment, which explicitly outlines Prison Rule 22 and requires the decision to be recorded. | |
| 4 | The Director should ensure that prisoners' next of kin details are recorded when they arrive at the prison and are updated annually, so that up to date information is available in an emergency. | Accepted | <p>Next of kin (NOK) details are checked on arrival at HMP Rye Hill by a Case Administrator as part of the Reception process. They are also checked annually as part of the sentence planning process.</p> <p>When a prisoner arrives at HMP Rye Hill, NOK data is taken whilst in admissions by the Admissions Team. The quality assurance check is completed by the case administrator in Offender Management Unit whom check the information and cross reference this with paper record and NOMIS. NOK data features within the PNOMIS dashboard which is drawn monthly. This highlights any prisoners who do not have NOK data on PNOMIS and monitored by OMU managers and the Performance and Quality Team.</p> <p>During the sentence planning review board, the Offender Supervisor will check these details and then update the records accordingly. Due to the fact we only hold prisoners sentenced to over four years, every prisoner in our custody is required to have a sentence planning board. This check is an additional level of quality assurance and allows the community Offender Manager to have an input should they have outside knowledge.</p> | Completed June 2017 Community Engagement |