

Action Plan – Scott Wilgos at HMP Wayland on 14/03/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm, in line with national guidance, including: A multi-disciplinary approach for all case reviews. Healthcare staff attending all first case reviews	Accepted	The Governor will issue guidance in October 2016 reminding staff that prisoners at risk of suicide or self-harm must be managed in line with national guidance, including that a multi-disciplinary approach should be taken for all case reviews, and that healthcare staff must attend all first case reviews. This recommendation will be closely monitored by the Head of Safer Prisons and Equality and fed back to the monthly Safer Custody Meeting.	Governor Head of Safer Prisons and Equality 30 Oct 2016
2	The Governor of HMP Wayland should review the procedures for unlocking prisoners and ensure that, when a cell door is unlocked, staff satisfy themselves of the safety of the prisoner and that there are no immediate issues that require attention	Accepted	A Governor's Notice was issued in March 2016 to remind all staff of their responsibilities when unlocking prisoners. Staff have been reminded that they must ensure that, when unlocking cells, they are fully assured of the safety of the prisoner and identify any immediate issues that require attention. Residential Managers will be tasked to provide assurance to the Head of Safer Prisons and Equality that staff are following these procedures, who in turn will feed this back to the Governor for monitoring purposes.	Governor Head of Safer Prisons and Equality Completed
3	The Governor and Head of Healthcare should ensure that prison and healthcare staff are given clear guidance and training, in line with established professional guidelines, about the circumstances in which resuscitation is inappropriate	Accepted	Guidance from the National Offender Management Service about the appropriate and inappropriate use of resuscitation was issued to all staff in September 2016. In addition, this information will be delivered as part of a full staff briefing on 23 October 2016, which will also form part of staff induction training.	Governor Head of Healthcare Head of Safer Prisons and Equality Completed

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4	Healthcare staff and the Mental Health Team should ensure that a follow up appointment is arranged and recorded when a prisoner stops taking prescribed medication prematurely. Prisoners who fail to collect prescribed medication should also be contacted and the risks of stopping their medication explained.	Accepted	<p>The Head of Healthcare will implement a new system in October 2016 that will require pharmacy staff to book a follow up appointment with either a nurse practitioner or GP for prisoners who stop taking prescribed medication prematurely, and this information will be recorded on SystemOne. The risks of stopping taking medication prematurely will be explained to the prisoner.</p> <p>Any risks to the prisoner from not taking prescribed medication will also be shared with the Head of Healthcare and Mental Health Team, who will share appropriate information with the Head of Safer Prisons and Equality to ensure staff are aware of the risks to the prisoner.</p>	<p>Head of Healthcare 31 October 2016</p>