

Action Plan – Martin Mather. HMP Garth. Self- Inflicted. 30/09/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all information indicating bullying and intimidation is effectively coordinated and fully investigated; that alleged perpetrators are appropriately challenged; and that apparent victims are effectively supported and protected with meaningful long term solutions, which address their individual situation.	Accepted	<p>Instances of or information related to bullying or suspicions of bullying will be investigated by residential supervisory officers, and acts of violence will be investigated by safer custody staff. The current support system for victims of bullying/violence 'Challenging Anti-Social Behaviour' (CAB) requires victims to agree to being monitored, this will be reviewed and from September 2017, the need for individuals to agree will be removed, to ensure all men are offered appropriate support.</p> <p>Staff will be advised of all support available in order that they can provide each man with a comprehensive array of options including</p> <ul style="list-style-type: none"> • referral to the Residential Support Unit for victims, this unit houses those men who are unable to locate elsewhere, due to bullying/debt, etc. • referral for Custodial Violence Management Model (CVMM), for perpetrators of repeat violence/ anti-social behaviour, this sets targets for behavioural change. • Referral to the Building Hope Unit for perpetrators. This unit encourages change in individual's behaviour via support and structure, and aims to avoid the use of segregation. 	<p>Head of Residential Head of Safer Custody.</p> <p>September 2017</p>
2	The Governor should review the supply reduction strategy to help reduce the supply of and demand for new psychoactive substances and other drugs, and that staff are vigilant to signs of misuse and know how to respond when a prisoner appears to	Accepted	<p>The supply reduction strategy will be reviewed, via the drug strategy meeting, to ensure it provides current best practice in relation to the supply and demand of substances.</p> <p>Guidance will be provided to staff via local notice and briefings, to enable them to identify signs of misuse and respond appropriately when dealing with a prisoner under the influence of an unknown</p>	<p>Head of Security Head of Drug Services</p> <p>October 2017</p>

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	be under the influence of substances.		substance.	
3	The Governor should ensure that, in line with the Expectations Policy, residential landing officers understand their responsibilities, take time to try to get to know their prisoners and make regular entries in prisoners' case notes.	Accepted	<p>All staff will be advised of this expectation, via Residential Managers, who have been requested to brief their staff at unit briefings. A Notice To Staff (NTS) was also published in May 2017 advising of the expectation and the process to check compliance with the expectation that they regularly engage and update the case notes of the men they manage as part of the landing officer scheme.</p> <p>Quality Assurance will take place in the form of regular NOMIS checks made by the safer custody department, and functional managers will be advised of the need to speak to individual staff where deficiencies are found. Guidance will be provided in the first instance.</p> <p>Performance management may be utilised to drive up standards and performance in this area if required. Managers were provided with this data in May 2017 and will be prompted monthly by the safer custody department.</p>	Head of Residential September 2017
4	The Governor should ensure that all staff understand the procedures for identifying prisoners at risk of suicide and self-harm and for managing and supporting them.	Accepted	<p>Staff are reminded of the risks and triggers for suicide and self-harm through a range of methods. These are:</p> <ul style="list-style-type: none"> • published in areas such as reception and Induction, • contained within the Safer Custody policy document • published on safer custody noticeboards on the residential units. <p>They will be also delivered to staff through the new SASH training sessions and local speed training sessions, in order to raise awareness.</p>	Head of Safer Custody June 2016

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			<p>Safer Custody learning bulletins are published to ensure staff are kept up to date with all learning related to supporting and identifying men in crisis.</p> <p>A NTS will be issued in June 2017, highlighting the Risks and Triggers section of PSI 64/11.</p>	
5	The Governor should ensure that when unlocking or locking a cell door, staff check that prisoners are safe and that there are no immediate issues that need attention	Accepted	Since December 2016, welfare checks have been implemented each morning, in order that staff ensure that they check the wellbeing of each man. Random management checks are in place to ensure the system is embedded and staff are familiar with their responsibilities.	Head of Residential Completed
6	The Governor should ensure control room staff call 999 immediately when an emergency code is called and ask for an ambulance	Accepted	<p>Comms staff have been advised via a reissued NTS and a Notice within the Comms room, to call an ambulance immediately upon receiving a code red or blue. Operational and healthcare staff were provided with flashcards during April 2017, in order that they can relay key information to comms staff in order that the dispatch of the ambulance can be facilitated quickly.</p> <p>Cards from the current ERIC (emergency response in custody) project are awaited and these will be issued and staff made aware again of the need to call an ambulance immediately a code red or blue is called. Staff in Comms have been identified to undertake the Training for Trainers course delivered by the ERIC project to drive up performance and compliance in this area.</p>	Head of Operations Completed
7	The Governor and Head of Healthcare should ensure that there are sufficient properly equipped and	Accepted	Each shift have an identified first aid trained staff member available, recorded on the weekly bulletin. A radio will be provided for them in order that they are contactable. There are healthcare staff available	Head of Business Assurance /

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	trained first aid staff at all times.		24hrs a day to respond to medical issues and concerns and they are available via the radio net to respond swiftly to emergency codes. We will procure and replenish emergency self-harm kits for each residential area, which will provide staff with the necessary equipment to perform emergency first aid.	Head of Healthcare / Head of Safer Custody October 2017
8	The Governor should ensure that annual updates of next of kin details, including name, telephone numbers and addresses are requested from prisoners and noted in their NOMIS prison record.	Accepted	All men new to Garth are asked currently to provide next of kin details during the reception process. This has been reinforced with induction staff to ensure it occurs on every occasion and amendments made as necessary. This information will be kept up to date via an annual review conducted by the Offender Supervisor of each prisoner.	Head of Operations/ Head of OMU September 2017