

Action Plan – Gareth McCarroll. HMP Altcourse. Self -Inflicted . 01/10/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Director should ensure that reception staff have a clear understanding of their responsibilities and the need to share all relevant information about risk, and that they consider and record all the known risk factors of a newly arrived prisoner when determining the risk of suicide and self-harm.</p>	Accepted	<p>First Night Officers in reception are a part of the Safer Custody team and undergo regular training around their roles and responsibilities particularly in relation to risk factors relating to suicide and self-harm.</p> <p>New paperwork has been designed that ensures all information arriving with the prisoner is noted and that all avenues of risk have been investigated before a decision is made regarding the need to be placed on an ACCT plan. This documentation is shared with healthcare staff prior to their assessment and accompanies the prisoner onto the wing, forming part of their first night assessment. This paperwork is randomly quality checked by the Safer Custody Manager to ensure it is of a high standard.</p>	Completed Safer Custody
2	<p>The Director and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> • staff begin ACCT procedures in accordance with PSI 64/2011 when there is a risk or threat of suicide or self-harm; • observations, particularly those involving a risk of suicide or self-harm, are accurately recorded in the wing observation book. 	Accepted	<p>ACCT Refresher training occurs on an annual basis for all staff, alongside ad-hoc training for individuals where required. The Safer Custody Strategy at Altcourse sets out high-risk markers for prisoners and when ACCT procedures should be opened, in accordance with PSI64/2011. Refresher training reiterates these requirements. All training and paperwork includes the requirement for staff to record observations accurately in the wing observation books and ensure they are checked on a daily basis by wing managers and on an ad-hoc basis by Function Managers and Directors.</p> <p>All Healthcare staff have completed ACCT training and are included in the refresher training that is provided by the prison on a</p>	<p>Completed Safer Custody</p> <p>Completed Healthcare</p>

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			regular basis. All new starters have an induction phase which also focuses on ACCT procedures and a new starter is 'signed off' once competency is established. PSI 64/211 will be discussed at the next staff meeting as another reminder.	
3	The Head of Healthcare should ensure there is clear guidance outlining how often healthcare staff should check prisoners withdrawing from drugs or alcohol when they arrive at the prison and that checks continue until their condition has stabilised.	Accepted	A new Standard Operating Procedure is being implemented concerning the expected monitoring of withdrawing clients, which will also provide clear guidance specific to what type of monitoring is required, including frequency. Once this has been produced all Healthcare staff will be informed in a full staff meeting which will be minuted.	May 2017 Head of Healthcare and IDTS Lead
4	The Director and Head of Healthcare should ensure that suitably qualified personnel are available 24 hours per day to monitor withdrawal in patients with substance misuse issues.	Accepted	There is currently a fully qualified nurse available 24hours a day to monitor any offenders who require further supervision however additional training/guidance may be required for all staff members to ensure they are aware of the importance of such monitoring. All Healthcare staff will be informed of the clinical expectations guidance and SOP to assist with this.	May 2017 Head of Healthcare