

Action Plan – Michael Rowley. HMP Highpoint. NC. 14/11/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare at Norwich should ensure referrals to the Older Persons Unit are actioned as quickly as possible and referring prisons are kept up to date with the progress of the intended move.	Accepted	<p>A referral pathway is in place to avoid delays with the decision making process. The pathway was reviewed, amended and implemented in January 2018. It now ensures that a log of all referrals made are recorded, including action taken/decision making, which is then fed back to the referring establishment. Feedback to referring establishments includes an update that prisoners who meet the criteria will go on a waiting list where appropriate if no beds are available. Additionally, a multidisciplinary bed management meeting is held weekly.</p> <p>The revised referral pathway has been reiterated to all relevant staff in Jan 2018 to ensure that it is followed so that referrals are actioned promptly and referring prisons are kept up to date.</p>	Completed Head of Healthcare
2	The Governor should ensure that staff discuss early release on compassionate grounds with prisoners as soon as possible after diagnosis of a terminal illness and record the outcome.	Accepted	<p>Since February 2018, anyone who is out at hospital is discussed at the daily operational briefing with Healthcare in attendance. It will be here that it is raised by Healthcare if the residents condition is potentially life ending or not. This will be a trigger for Offender Management Unit (OMU), who also attend this meeting, to commence compassionate release paperwork. In addition, this will trigger Safer Custody to speak with the prisoner directly to discuss the prospect of early release and the application process if they are interested. Care UK have a process in place to share the prognosis and estimated time of life to the OMU team and the Governor so that the application can be submitted as quickly as possible. Operational managers were reminded of this process via email in January 2018 again in April 2018.</p>	Completed OMU Hub Manager

