

Action Plan – Natural Causes - HMP Woodhill - Mr Duncan Campbell

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that GPs review a prisoner's community medical record and use the front page of the electronic medical record to highlight important clinical information.	Accepted	<p>The following process was developed throughout January/February 2018 and finalised and agreed in March 2018.</p> <p>All medical records that come into the establishment are received by the healthcare administration team who scan them onto SystemOne. The GP group are sent a task. The GP's review the task list daily and review all medical notes, SystemOne produces an audit trail of who has looked at the notes and allows the GP's to highlight any important information. The GP's will identify important medical information and this is 'flagged' as a major or minor problem on SystemOne.</p> <p>This process is now embedded and used by admin and GP to ensure that there is assurance that all GP summaries are reviewed and flagged appropriately.</p>	<p>April 2018</p> <p>Head of Healthcare</p>