

**Action Plan – Jack Denison. HMP Wymott. NC. 31/05/2016**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor and Head of healthcare at HMP Garth should ensure that when prisoners are transferred all patient medical records and subsequent correspondence is promptly sent to the receiving prison to ensure continuity of care.	Accepted	<p>All prisoners that are transferred are sent with an inmate medical record (IMR) which includes all their medications if applicable and a summary of issues or recent concerns, including upcoming hospital appointments.</p> <p>As all records are now kept electronically on SystmOne these are promptly transferred over to the receiving establishment once the prisoner is discharged from HMP Garth.</p> <p>A healthcare user forum was held in October in which staff were reminded of the processes.</p>	Head of Healthcare Completed
2	The Governor and Head of Healthcare should ensure that staff complete all relevant sections of risk assessments for prisoners taken to hospital and that they understand the legal position and take full account of the prisoner's health and the impact this has on his risk.	Accepted	<p>The Head of Healthcare has reminded all healthcare staff at team meetings of the legal position that a distinction needs to be made between the security risk posed by a prisoner when fit and the risk posed by the same prisoner when suffering from a serious medical condition.</p> <p>A Governor's Order has been issued which instructs staff to ensure that the new escort risk assessment forms are used when completing all escort risk assessments. The new form has a specific section for Healthcare input to ensure that decisions on risk take account of the prisoner's health at the time.</p> <p>The hospital escort risk assessment states that a new risk assessment is required for every escort/appointment to ensure the Healthcare section within the assessment records the current condition of, and risks posed by, the prisoner.</p>	Head of Safer Prisons / Head of Healthcare Completed
3	The Governor should ensure that next of kin details are recorded on reception, reviewed regularly and kept up to date, so that they can be informed of a prisoner's serious illness or	Accepted	All prisoners complete an equalities questionnaire upon arrival at HMP Wymott. This questionnaire includes a request for the prisoner to provide their next of kin details. If a prisoner has no next of kin at the time of reception, the Safer Prisons team send regular requests for this	Completed Safer Prisons

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	death as soon as possible.		<p>information.</p> <p>Posters are displayed around the prison wings detailing the process for changing personal information such as next of kin. There is a form available from the Prisoner Information Desk on each wing which should be completed and returned to the Safer Prisons in the event of next of kin details changing.</p>	