

Action Plan – Alice Carpenter also known as Carl Thorpe. HMP Lewes. NC. 14/10/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time	Accepted	<p>All healthcare staff have been reminded of the need to follow the national guidance on the use of restraints, and that they must consider the prisoner's current health when completing the restraints risk assessment and consider the actual risk posed at that time. Training has been delivered to all healthcare staff regarding the information required by the healthcare management team. The security department will carry out Quality Assurance checks to ensure the standard is met along with the necessary improvements.</p> <p>In May 2017 the national guidance was reissued to all staff, including the Duty Governors who make the final decision on the need for restraints. A reminder has been sent to all Operational Managers and above ensuring that risk assessments are in place, kept up to date, and that they therefore comply with the Safer Custody Bulletin April 2016 Issue 8 'Emergency Response and the Use of Restraints'.</p> <p>The security department will quality assure 10% of all risk assessment to ensure this practice is taking place and the use of restraints is appropriate.</p>	<p>Completed</p> <p>Head of Safer Custody</p>
2	The Governor should ensure that all prison staff are made aware of and understand PSI 17/2016 and their responsibilities for the care and treatment of transgender prisoners, which includes calling prisoners by their adopted names or based on their acquired gender.	Accepted	<p>A Notice To Staff was issued in March 2017 to ensure all staff are aware of importance of addressing all transgender prisoners appropriately.</p> <p>All residential Supervising Officers have been instructed to highlight this during their staff briefings. This will be dip tested by the residential Custodial Managers in the form of a 10% quality assurance test and assurances given to the Head of Safety Custody that the staff have been briefed and aware of their responsibilities. The Equalities team will lead on this making use of briefings and the use of posters in strategic areas.</p>	<p>Completed</p> <p>Head of Safer Custody</p>