

**Action Plan –Gerrard Scahill HMP Doncaster  
Self- Inflicted 22/04/2016**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Director should ensure that all information about bullying and intimidation is fully co-ordinated and investigated; that those suspected of involvement are appropriately challenged and monitored; that staff consider whether victims are at increased risk of suicide or self-harm; and that apparent victims are effectively supported and protected with meaningful, long term solutions, which address their individual situation.	Accepted	The Director will ensure that the Safer Custody team and Security Department share information regarding bullying and intimidation in order to effectively support vulnerable prisoners. Information is shared through the Incident/information sharing meeting but this needs to be better embedded as it has only been in place a short time. Any prisoner found to be intimidating/bullying others or victims of this, are managed under the Violence Reduction Policy published November 2016. However, 'Concern Files' will be used to monitor and manage individuals who are vulnerable or bullying others. This will be monitored and supported by the Safer Custody Team. This process will be re-introduced in February 2017 with a simplified format to ensure prisoners are monitored and sanctions applied if appropriate.	Assistant Director Safer Custody  Assistant Director Security  February 2017
2	The Director should ensure that there is an effective strategy to reduce the supply of and demand for new psychoactive substances, and that staff are vigilant for signs of their use and are briefed about how to respond when prisoners appear to be under the influence of such substances.	Accepted	A specific NPS Policy will be developed to outline the strategy of supply reduction for NPS. This will include information for staff on what to look for and how they should respond.	Assistant Director Reducing Reoffending  February 2017
3	The Director should ensure that, when a cell door is unlocked, staff satisfy themselves of the safety of the prisoner and that there are no immediate issues that need attention.	Accepted	A notice to staff will be sent out to all operational staff to remind them of the need to undertake welfare checks when unlocking cell doors. This will be included in staff briefings and shown on the electronic information boards the gate	Assistant Director Security  February 2017

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			house which can be seen by all staff as they enter the establishment. The Assistant Director Security will conduct ad hoc checks.	
4	The Director should ensure that a deceased prisoner's body is treated with dignity and respect at all times.	Accepted	All managers will be advised by Safer Custody regarding the importance and practical application of ensuring a deceased prisoner's body is treated with dignity and respect at all times. This has already been included in the lessons learned as part of the Safer Custody Meeting which is communicated to all managers.	Assistant Director Safer Custody  Completed