

Action Plan-Arron Smith. HMP Gartree. Unclassified. 19/12/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should review the current guidance to staff on responding to prisoners under the influence of illicit substances and ensure that all staff are aware of the PHE guidance and toolkit.	Accepted	Guidance for staff on how they should respond to prisoners who are suspected of being under the influence of illicit substances will be reviewed by Head of Healthcare by September 2017. Following this review, guidance will be provided to healthcare staff on the findings. The PHE guidance and toolkit will also be disseminated via local briefings and instructions, and staff will be required to sign to confirm their understanding of this guidance.	September 2017 Head of Healthcare
2	•The Governor should review and develop the drug supply and demand reduction strategy as a matter of urgency.		The supply reduction strategy will be reviewed, through the drug strategy meeting, to ensure it includes current best practice in relation to the supply and demand of substances. The strategy for supply, demand and harm of substances will be responsive to what we know about the needs of our community. The strategy will require additional specific actions and focus as new information arises or trends and need change. Guidance will be provided to staff via local notice and briefings during October 2017, to enable them to identify signs of misuse and respond appropriately when dealing with a prisoner under the influence of an unknown substance.	October 2017 Head of Reducing Reoffending
3	The Governor should ensure that families are informed as soon as possible when a seriously ill prisoner is taken to hospital.	Accepted	The Head of Safer Custody delivered a briefing to all Duty Governors during July 2017 to ensure understanding that contact with the family of a seriously ill prisoner must be made as soon as possible. This briefing will be repeated to Senior Managers once per quarter to ensure that knowledge is up to date. The next briefing will take place in October 2017.	Completed Head of Safety