

**Action Plan –Mark Daniel Vagnoni at HMP Bedford on 13/07/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should produce clear local guidance about procedures for identifying prisoners at risk of suicide and self-harm and for managing and supporting them. In particular, this should ensure that staff:</p> <ul style="list-style-type: none"> <li>• consider all the known risk factors of a prisoner and share information, in particular between healthcare and prison staff about a prisoner’s mental health to provide collaborative care and treatment;</li> <li>• Investigate and deal with any indication that a prisoner is in debt, and is taking new psychoactive substances in order reduce the risk of suicide and self-harm posed by debt and NPS.</li> </ul>	Accepted	<p>Local guidance will be published in April 2017 by the Head of Safer Custody to assist staff in the identification of prisoners at risk of self-harm and suicide and the procedures to be followed for managing and supporting them. The guidance document will highlight risk factors identified in PSI 07/2015 – Early Days in Custody, PSI 64/2011 Safer Custody and PPO Learning Bulletins to improve staff understanding of risk factors.</p> <p>Annual refresher training will be provided to staff in April 2017 to ensure they have a full understanding of the triggers and risks for prisoners who are at risk of suicide or self-harm. Case managers will also receive additional training which reiterates the need for a multi-disciplinary approach to case management and the need for case reviews to have multi-disciplinary membership.</p> <p>Sharing of information between healthcare and prison staff about a prisoner’s mental health is addressed at the weekly complex needs meetings which incorporates a section on risk management to allow all functions to share information on individual prisoners, and to provide collaborative care and treatment. The minutes of the meeting are disseminated to a multi-disciplinary group. Any specific care plans which are decided at the complex needs meeting will be added to the ACCT management plan and further reviewed at following meetings and monitored by the Head of Safer Custody.</p> <p>In March 2017, all staff were reminded through a staff notice that any concerns regarding risk of self-harm must be actioned immediately with an ACCT document opened, wing staff informed, and the wing observation book and P-NOMIS updated.</p> <p>In January 2017, the Head of Healthcare created a risk sharing template on the prisoner electronic medical record system. This now enables information to be</p>	<p>Head of Safer Custody Deputy Governor Head of Healthcare April 2017</p>

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			<p>effectively shared at complex needs meetings and the outcomes from the complex case meetings to be added to PNOMIS, which can be shared with other relevant prison staff.</p> <p>Investigations will be conducted, led by the Safer Custody team in response to any indications that a prisoner is in debt and is taking new psychoactive substances (NPS), so as to reduce the risk of suicide and self-harm. The Head of Safer Custody Team will produce a protocol to guide staff in the identification and management of prisoners in debt by the end of April 2017</p> <p>In December 2016, a new ‘Concern for Prisoner’ form was produced by the Head of Safer Custody as a reporting method which encourages prisoners to raise concerns about other prisoners who may be in debt, or taking new psychoactive substances (NPS). The Violence Reduction Custodial Manager informed prisoners about the form at the Violence Reduction Forums and via the wing representatives and Information, Advice &amp; Guidance (IAG) workers in December 2016.</p> <p>The Deputy Governor will devise an NPS Action Plan by April 2017 with clear interventions to reduce the risk of self-harm and suicide posed by NPS. Training will be provided to staff and prisoners at this time to improve understanding about the effects of NPS.</p> <p>The Head of Safer Custody introduced an assurance check in December 2016 to ensure the management and support process for prisoners at risk of suicide or self-harm is compliant with PSI 64/2011 and this is currently being embedded and will be closely monitored by the Head of Safer Custody.</p>	
2	The Governor and Head of	Accepted	A new Drug Strategy was published in December 2016 which includes effective	Head of

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	<p>Healthcare should ensure that there is an effective strategy to reduce the supply of and demand for new psychoactive substances, and that staff are vigilant for signs of their use and are briefed how to respond when prisoners appear to be under the influence of such substances</p>		<p>interventions for staff to reduce the supply and demand of NPS into the establishment. This was communicated to all staff through an email from the Head of Reducing Reoffending in December 2016 and can be accessed by all staff on the local shared computer drive.</p> <p>The Deputy Governor will devise a separate NPS action plan to provide clear intervention routes for staff in reducing the risk of self-harm and suicide posed by NPS. Training will be provided to staff and prisoners to improve understanding of how to recognise when someone is using NPS or is under its influence, and the procedures to manage those prisoners under the influence of such substances.</p>	<p>Healthcare Head of Reducing Reoffending Deputy Governor April 2017</p>