

Action Plan- Stephen Johnson. HMP Swaleside. NC. 14/02/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all staff who use radios understand how to transmit an emergency when the network is busy.	Accepted	Notice to Staff 166/17 was issued on 3rd August 2017, briefing all staff that they should transmit an emergency over the radio network using either 'urgent message' or the personal alarm function, this notice will also be reinforced via staff briefings during August 2017.	Completed Head of Operations