

**Action Plan – James Dieter Thorpe. HMP Leeds . NC. 26/02/2017**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that prisoners returning from hospital are thoroughly assessed and appropriate healthcare plans put in place, including for taking and recording observations.	Accepted	<p>A Local Operating Policy (LOP) has been created specifically to ensure that returning prisoners from hospital are assessed and that appropriate healthcare plans are implemented.</p> <p>Immediately upon their return back to HMP Leeds prisoners will be reviewed by Hotel 3. The escorting officer will hand over the discharge summary and any prescribed medication to the receiving nurse.</p> <p>Any named prisoner medication will not require re labelling but must be prescribed by the GP/ANP immediately upon their return back to HMP Leeds. Prisoners must receive prescribed medication in a timely manner.</p> <p>If a discharge summary is not received then the receiving Nurse must contact the ward for verbal handover.</p> <p>The Nurse will then complete care plan, and assess and review the patient at least twice per day over the next 48hrs (minimum) or longer as required.</p> <p>The patient must be reviewed by the GP/ANP at the earliest opportunity.</p> <p>A full NEWS score must be recorded at every patient review.</p>	<p>Completed</p> <p>Deputy Head of Healthcare &amp; Clinical Lead GP</p>

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			The new LOP will be introduced to staff in September at a training event and via email. All existing and new clinical healthcare staff will sign/date to evidence that they have read and understood the Policy.	September Head of Healthcare
2	The Head of Healthcare should ensure that there are no delays in prescribing and delivering medication.	Accepted	<p>Upon discharge from hospital any named prisoner medication will not require re labelling in Pharmacy but must be prescribed by the GP/ANP immediately upon their return back to HMP Leeds. Prisoners must receive prescribed medication in a timely manner.</p> <p>If there is no prescriber available within HMP Leeds, then the Senior Nurse must make a clinical decision to administer medication if it is in the prisoner's best interest, dependent upon a comprehensive discharge summary. This means that there will be no/minimal delays in prescribing and delivering medication.</p>	Completed Head of Healthcare