

Action Plan – Steven Dodd. HMP Rye Hill. 17/01/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Director and Head of Healthcare should ensure all staff undertaking risk assessments for prisoners taken to hospital understand the legal position, and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	<p>A Duty Director Escort Risk Assessment Pack will be created by the Head of Safer Custody and Head of Security which will be provided to staff fulfilling the role of Duty Director. This pack will contain the current legal guidance available to Rye Hill on this matter and will include that assessments are to fully take into account the health of a prisoner and be based on the actual risk the prisoner presents at the time.</p> <p>The pack will also include a copy of the local escort risk assessment which includes the relevant decision making process, and requires positive response to a question pertaining to Prison Rule 22. It will be mandatory for all Duty Directors to have this pack available to them, including out of hours, to refer to it, and follow the decision making process within. The Director, Deputy Director and Head of Safer Custody's contact details will be within to enable telephone advice when required.</p> <p>Further guidance has been requested from HMPPS on the legal position, which will be distributed to all Duty Directors when received.</p> <p>All prisoners diagnosed with a terminal illness are now discussed in a fortnightly Vulnerable Adults meeting. The identified prisoners all have pre-agreed Escort Risk Assessments which are updated as necessary from information gained at this meeting. Invitees include Healthcare, the prison GP who leads on End of Life, and representatives of Northampton Council Adult Social Care. These pre-written risk assessments are available to Orderly Officers 24hrs.</p>	<p>31 August 2018</p> <p>Head of Safer Custody & Head of Security</p>
2	The Head of Operational Contracts at Her Majesty's Prison and Probation Service should	Accepted	On behalf of The Head of Operational Contracts at Her Majesty's Prison and Probation Service, the on-site Controller will ensure that the agreed actions	31 August 2018

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	<p>assure himself that meaningful action is taken to ensure that this happens.</p>		<p>are transferred to the establishment Consolidated Action Plan (CAP). The Controller will ensure that The Director implements, monitors and completes the recommendations against the agreed actions and timescales. The Director will be required to supply evidence to satisfy The Controller that the actions have been implemented as agreed. Any failure to implement the agreed actions by the required timescale may result in a contractual performance measures (as outlined in Schedule F of the contract between The Secretary of State and Onley Prison Services Ltd.)</p>	<p>Controller</p>
3	<p>The Director should ensure that staff notify a prisoner's next of kin as soon as possible when a prisoner becomes seriously ill.</p>	<p>Accepted</p>	<p>The Director will ensure that staff are aware of the importance of notifying the next of kin promptly when a prisoner becomes seriously ill.</p> <p>The above mentioned Duty Director Escort Risk Assessment Pack will also include a requirement to respond to the question and complete information pertaining to Prison Rule 22, about notifying a prisoner's next of kin.</p> <p>It will be mandatory for all Duty Directors to have this pack available to them, including out of hours, to refer to it, and follow the decision making process within. The Director, Deputy Director and Head of Safer Custody's contact details will be within to enable telephone advice when required.</p>	<p>31 August 2018</p> <p>Head of Safer Custody & Head of Security</p>