

**Action Plan – Michael Judge. HMP Swaleside. Self- Inflicted. 16/03/2017.**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of healthcare should ensure that staff manage prisoners at risk of suicide and self-harm in line with national guidelines, in particular:</p> <ul style="list-style-type: none"> <li>• All staff should have adequate ACCT training and refresher training.</li> <li>• All staff should take the possible side effects of NPS into account when assessing risk of suicide and self-harm.</li> <li>• All staff should be reminded of their responsibility to start (or reopen) suicide and self-harm prevention measures for prisoners at risk and ensure all relevant information is recorded.</li> <li>• Staff should set actions on the immediate action plan or care map that are specific, meaningful and tailored to the individual to reduce their risk.</li> </ul>	Accepted	<p>The roll out of the new Suicide and Self-Harm (SaSH) training has commenced and the local target is to have all staff trained in this by March 2019. A notice to staff will be issued in October 2017 reminding all staff of the known side effects of Psychoactive Substances (PS) use, and highlighting that this should be considered when managing men at risk of self-harm. These themes will be reinforced by the SaSH training.</p> <p>All staff will receive the 'opening an ACCT' element of the new SaSH training as a priority, and a global email will be sent to all Swaleside staff (both directly and non-directly employed) reinforcing the content of the 'Identifying Risk and Opening an ACCT' section of Chapter 5 of PSI 64/11. In addition, the requirement to also report concerns via Observation Books, NOMIS and Mercury will be covered to ensure that information is shared with all relevant stakeholders for wider consideration of risk management.</p> <p>All staff carrying out the Case Manager role will attend refresher training by December 2017. This will reinforce the importance of completing the immediate action plan and care map. A guide to completing care maps will also be circulated to Case Managers in October 2017.</p>	<p>People Hub Manager March 2019</p> <p>Head of Safer Custody October 2017</p>
2	The Governor and Head of Healthcare should ensure substance misuse services and the	Accepted	A notice to staff will be published in October 2017, outlining the circumstances and timeframes in which staff should signpost prisoners to mental health and substance misuse services. The	Head of Safer Custody October 2017

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	<p>mental health team are effective and provide:</p> <ul style="list-style-type: none"> <li>• Swift access to appropriate support.</li> <li>• Guidance for improved communication with mental health team and prison staff about individuals' presentation and needs.</li> <li>• All staff are vigilant for signs of use of NPS and are briefed about how to respond when a prisoner appears to be under the influence of such substances.</li> <li>• Details of all interventions from substance misuse services are recorded in prisoners' records</li> </ul>		<p>notice will also provide guidance on what information should be included in referrals, including prisoners' individual presentation and needs, which will be generated in conjunction with the mental health team.</p> <p>A full staff briefing was delivered by the Service Manager of the local drug and alcohol service 'Forward' (formally RAPT) in July 2017, which outlined the likely reactions to PS use, how staff should respond to these and the referral and support processes.</p> <p>Forward will be provided with a verbal briefing by the Safer Custody team during October 2017 on the need to make NOMIS entries regarding interventions and non-medical-in-confidence records, to ensure best practice and risk related information are readily available to all staff.</p>	<p>Forward Service Manager Completed</p>
3	<p>The Governor should ensure that all prison staff are made aware of and understand the local violence reduction policy and their responsibilities, in particular, he should ensure staff:</p> <ul style="list-style-type: none"> <li>• Are clear about their responsibilities</li> <li>• Support and protect victims.</li> </ul>	Accepted	<p>The Regional Safer Custody Lead (RSCL) for Long Term &amp; High Security Prisons Group (LTHSPG) created a violence reduction framework in April 2017, designed to align all LT&amp;HS prisons in their approach to violence, ensuring mandatory actions are carried out and allowing for local freedoms for establishments to utilise their own sanctions and interventions to address localised violence.</p> <p>The Regional Safer Custody team will work with Swaleside to ensure that the framework is fully implemented by February 2018.</p>	<p>Safer Custody and RSCL March 2018</p>

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	<ul style="list-style-type: none"> <li>Take appropriate measures against perpetrators to address violent or antisocial behaviour.</li> </ul>		<p>This will include consideration of local drivers for violence, localised sanctions and interventions, and supportive measures for victims. Regional Band 5 staff will coach staff in the application of the framework.</p> <p>The Governor will communicate the outcomes of this work to all staff, via local notice and SMT verbal briefing.</p>	
4	The Governor should ensure that all staff, irrespective of status, position or experience, are provided with formal support from the prison, following a death in custody	Accepted	<p>The Senior Management Team (SMT) were reminded by the Head of Safer Custody in October 2017 that, in line with PSI 08/2010 on Post Incident Care and PSI 64/2011, hot debriefs involving staff from across all functions involved, must be held immediately after any incident.</p> <p>The SMT will also be issued with guidance notes on hot debriefs and post incident stress in October 2017.</p>	Head of Safer Custody October 2017