

Action Plan- Craig John Hughes at HMP Birmingham on 11/06/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Director and Head of Healthcare should ensure that staff manage prisoners held in the CSU in line with national guidelines, including that:</p> <ul style="list-style-type: none"> • Initial Segregation Review Boards are held within the first 72 hours of a prisoner being placed in segregation, regardless of the initial reason for segregation. • Initial Segregation Health Screens are completed accurately. • Prisoners are provided with sufficient distraction activities, such as a radio or in-cell hobbies, unless there are overriding security concerns. 	Accepted	<p>We agree that ensuring the safety of prisoners held in segregation under any circumstances is of fundamental importance. All staff were reminded by a notice to staff in June 2018 that they must manage prisoners held in the CSU in line with national guidelines, and that Initial Segregation Health Screens are completed accurately. Staff in the Segregation Unit were also reminded by June 2018 of the importance of completing CSU paperwork accurately. For this reason, we accept the recommendation and will ensure that staff manage prisoners held in the CSU in line with national guidelines.</p> <p>Segregation should always be for the shortest time possible and there is an expectation that the period of time for which a prisoner will be kept segregated while awaiting adjudication will be strictly limited, because of the speed with which the disciplinary process is intended to proceed.</p> <p>PSO 1700 provides safeguards to ensure that the impact of segregation on a prisoner's mental health are considered. The policy is very clear that prisoners on an open ACCT plan or in post closure should only be placed in segregation if they are such a risk to others that no other suitable location is appropriate, and will then only remain in exceptional circumstances.</p> <p>However for clarification, the Prison Service policy on Segregation (PSO 1700) does not currently require an Initial Segregation Review Board be held within 72 hours where the prisoner is</p>	Director Head of Healthcare Completed

Action Plan- Craig John Hughes at HMP Birmingham on 11/06/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
			<p>segregated pending an adjudication. In circumstances where the reason for segregation is changed to Good Order Or Discipline (Prison Rule 45), the initial Segregation Review Board must be held within 72 hours of that change.</p> <p>In light of the PPO's recommendation, we will look to review our policy on segregation in 2019, including by determining the right level of safety oversight for all prisoners' segregation for any reason.</p> <p>The Safer Custody Team have worked alongside the Care and Separation unit (CSU) to provide a range of activities that support prisoners whilst segregated such as books, puzzles and distraction packs. The use of radios are also now available for prisoners.</p>	
2	<p>The Director and Head of Healthcare should ensure that staff manage prisoners identified as at risk of suicide or self-harm in line with national guidelines including:</p> <ul style="list-style-type: none"> • Having a clear understanding of their responsibility to share information about a prisoner's risk of suicide and self-harm and start ACCT procedures when appropriate. • Assessing a prisoner within 24 hours of the ACCT being opened. The assessor should complete the 	Accepted	<p>All staff were reminded by January 2018 via staff briefings that they must manage prisoners identified as at risk of suicide or self-harm in line with PSI 64/2011 Safer Custody, and when necessary, they must begin ACCT procedures, and share this information with relevant staff.</p> <p>Staff were also reminded via the staff briefings that they must assess a prisoner within 24 hours of an ACCT being opened based on all available information, even if the prisoner refuses to engage, and of the importance of setting ACCT care map actions which are specific, meaningful and aimed at reducing prisoners' risks to themselves.</p>	<p>Director Head of Healthcare Head of Safer Custody Completed</p>

Action Plan- Craig John Hughes at HMP Birmingham on 11/06/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	<p>assessment based on all available information if a prisoner has refused to engage in the assessment.</p> <ul style="list-style-type: none"> • Setting ACCT care map actions which are specific, meaningful and aimed at reducing prisoners' risks to themselves. • Completing ACCT ongoing records fully and accurately, including details of conversations and interactions with prisoners. Purely observational entries should be kept to a minimum. • Ensuring post-closure reviews take place at the proper time and take into consideration events since the closure of the ACCT. 		<p>The briefings also reminded staff that ACCT records must be fully and accurately recorded, with details of conversations and interactions with prisoners documented along with observational entries, and that post-closure reviews must take place at the proper time, taking into consideration events since the closure of the ACCT.</p> <p>A review of the quality assurance process around ACCT took place in December 2017. As a result of this, a new quality assurance process has now been introduced, ensuring ACCT documents are checked on a weekly basis by managers, and ACCTs which have been opened in the previous 72 hours are checked daily.</p> <p>All Case Managers are scheduled to complete ACCT Case Manager refresher training by March 2019.</p>	
3	<p>The Director and Head of Healthcare should ensure that where healthcare staff request an x-ray, the prisoner is escorted to hospital as soon as possible unless there are properly justified, exceptional and fully recorded reasons.</p>	Accepted	<p>All relevant staff were reminded by e-mail in December 2017 that where healthcare staff request an x-ray, the prisoner must be escorted to hospital as soon as possible unless there are justified, exceptional and fully recorded reasons why this cannot occur.</p> <p>Any concerns about prisoners accessing an x-ray will be raised with the Duty Director of the day and recorded in the Healthcare Duty Manager Log. The information will also be published daily to the Senior Management Team and the Head of Healthcare will also update them daily on reasons for any delay in escorting a prisoner to outside hospital, and will follow up any appointments missed.</p>	Director Head of Healthcare Completed.
4	The Director and Head of Healthcare	Accepted	All staff were reminded by e-mail in December 2017 that prisoners	Director

Action Plan- Craig John Hughes at HMP Birmingham on 11/06/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	<p>should ensure that prisoners who use illicit substances are referred to drug treatment services and warned about the dangers and risks to health.</p>		<p>who use illicit substances must be referred to drug treatment services and warned about the dangers and risks to health. Staff also received information from DART (Drug And Recovery Team) at this time to increase awareness about use of illicit substances.</p> <p>All prisoners currently receive health promotion advice and specific information on substance misuse as part of the prison induction, including warnings about the use of psychoactive substances. Leaflets have been distributed to all prisoners about the use of psychoactive substances by DART. Any prisoner found under the influence of NPS are directly referred to DART and Integrated Drug Treatment System (IDTS) via prison staff for psychosocial and clinical interventions.</p> <p>The establishment holds monthly multi-agency Drug Strategy meetings, which identify good practice regarding substance misuse as well as actions identified to tackle substance misuse issues within the prison.</p>	<p>Head of Healthcare Head of Community Engagement Completed</p>
5	<p>The Director should ensure that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, ensuring that there are no delays in directing or discharging ambulances.</p>	<p>Accepted</p>	<p>All staff were reminded of PSI 03/2013 and their responsibilities during medical emergencies in January 2018, including that there must be no delays in directing or discharging ambulances. A new Emergency Response Policy was also produced in January 2018 and circulated to all staff via a staff notice at this time.</p>	<p>Director Completed</p>
6	<p>The Director should ensure that after a death in custody all staff, including staff who are members of the care team,</p>	<p>Accepted</p>	<p>All relevant staff were reminded via a Director's notice in December 2017 of the support available to them following a death in custody.</p>	<p>Director Completed</p>

Action Plan- Craig John Hughes at HMP Birmingham on 11/06/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	are offered appropriate and timely support from someone unconnected to the incident.			