

Action Plan- Jamie Inglis. HMP Elmley. Unclassified. 03/12/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> • prisoners who use illicit substances are referred to drug treatment services and warned about the dangers and risks to health; and • The drug and alcohol strategy is reviewed to ensure staff are fully aware of their responsibilities for reporting and acting on instances of concealing medication and illicit drug misuse. 	Accepted	<p>The healthcare team have been reminded of their responsibilities to identify health needs at reception as part of the screening process and make referrals to the appropriate health provider.</p> <p>All staff have or will receive awareness training on substance misuse services, and have been reminded of their responsibility to refer any prisoner believed to be using illicit drugs.</p> <p>A notice to operational staff was issued in April 2018 (NTS 76/2018) reminding them of the need to be observant when prisoners are receiving medication to reduce the risk of medication being diverted and included directives regarding mouth checks.</p> <p>Any suspicions that medication is being concealed / diverted are discussed daily at the clinical multi-disciplinary review meeting and an appointment for a medication review is scheduled. Any cross-over information related to primary health medication is also shared with the appropriate team.</p> <p>If a healthcare professional suspects a prisoner to be under the influence of an illicit substance then their medication is omitted the following day and a review takes place in which their health, wellbeing and risk-taking behaviour is assessed. Any intelligence received via other sources will lead to a review with an appropriate worker to explore concerns and identify any additional support required.</p> <p>The drug and alcohol strategy will be revised to include a section on staff responsibilities, highlighting the need to refer prisoners to substance</p>	Head of Safer Custody, Forward Trust Manager and Head of Healthcare October 2018

			misuse services and complete a Mercury Intelligence Report (MIR). Any MIRs relating to illicit drug use will be shared with healthcare and substance misuse providers.	
2	The Governor should ensure that staff manage prisoners identified as at risk of suicide or self-harm in line with national guidelines, ensuring post-closure reviews take place at the proper time and take into consideration events following the closure of the ACCT.	Accepted	<p>A previously published notice to staff will be reissued reminding staff of the importance of ensuring that post-closure case reviews are appropriately attended and conducted on time.</p> <p>To ensure multi-disciplinary input, when attendance cannot be achieved written contributions are made.</p> <p>All staff, including partner agencies, are currently undergoing the new suicide and self-harm (SASH) training. In addition, the ACCT case manager training has been prioritised for all supervisory officers and custodial managers. Safer custody will produce and publish an aide memoire summarising ACCT management processes for all staff.</p> <p>New processes are now in place to ensure that safer custody monitor outstanding post-closure reviews and receive the completed file for quality assurance checks, ensuring that files are then stored correctly.</p>	Head of Safer Custody October 2018
3	The Head of Healthcare should ensure that all healthcare staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, including responding to emergency medical codes without delay.	Accepted	<p>The healthcare team have been sent a notification to remind them of their responsibilities during medical emergencies. This has also been formally added to the agenda for monthly staff meetings.</p> <p>All new staff are trained in the correct use of emergency codes during induction and existing staff have been reminded of the appropriate use of code red and code blue and the correct action to be taken following a code being called. The new SASH training package includes training on emergency codes and all staff will have completed SASH training by March 2019.</p> <p>In a medical emergency primary health care staff act as first responders and are able to communicate directly with the ambulance control room via an uninterrupted telephone line.</p>	Head of Healthcare March 2019