

Action Plan Michael Ruth – HMP Leeds

| No | Recommendation | Accepted/Not Accepted | Response | Target date for completion and function responsible |
|-----------|---|------------------------------|---|--|
| 1 | <p>The Governor and Head of Healthcare should ensure that staff understand the procedures for identifying prisoners at risk of suicide and self-harm and for managing and supporting them. In particular:</p> <ul style="list-style-type: none"> ▪ Staff should have a clear understanding of their responsibilities and the need to record all relevant information about risk when making decisions. ▪ Staff should begin ACCT procedures when a prisoner has expressed suicidal intent and has other significant risk factors. ▪ All staff who have contact with prisoners should have appropriate ACCT training. | Accepted | <p>Operational managers, Senior Officers and above, and healthcare staff will receive training in case management and defensible decision making. All new staff who fall within these grades will also receive this training.</p> <p>The training ensures staff have an understanding of the case manager's responsibilities, it explores when ACCT management is appropriate, and improves awareness of factors which heighten an individual's risk including where a prisoner has expressed suicidal intent. The training will be supported by the monthly distribution to all staff of a defensible decision log via the Governor's bulletin.</p> <p>An information sharing protocol will be distributed to all staff. This protocol will remind staff of the importance of sharing information which could impact on an individual through their sentence, particularly during early days in custody. Increased awareness of an individual's circumstances will ensure informed decisions are made.</p> <p>Defensible decision training will be rolled out and accessed by all officers within the establishment via a co-ordinated training plan.</p> <p>ACCT awareness training will be delivered locally to all staff within the establishment via a co-ordinated training plan.</p> | <p>Head of Safety December 2016</p> <p>Head of Safety alongside Head of Business Continuity July 2017</p> <p>Head of Safety & Head of Healthcare December 2016</p> |
| 2 | <p>The Governor and Head of Healthcare should ensure that staff are given clear guidance about the circumstances in which resuscitation is inappropriate</p> | Accepted | <p>All healthcare staff will receive training on the new resuscitation guidance that has been issued by the National Offender Management Service by the end of December.</p> <p>Training for operational staff will take place at the next full staff meeting that will take place before the end of December.</p> | <p>Head of Healthcare December 2016</p> |